



REQUEST FOR DECISION

MEETING: Regular Council Meeting

Date: July 16, 2024

AGENDA NO.: 1

TITLE: Call to Order

ORIGINATED BY: *Karen O'Connor, CAO*

Mayor Hagen called the July 16, 2024, Village of Cremona Council meeting to order at _____
PM

RECOMMENDED ACTION:

Res: 24/ MOTION THAT Mayor Hagen called the meeting to order
at _____ P.M.

INTLS: CAO: *KO*



REQUEST FOR DECISION

MEETING: Regular Council Meeting

Date: July 16, 2024

AGENDA NO.: 2

TITLE: Acceptance of the Agenda

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL:

By resolution, Council must accept the agenda.

RECOMMENDED ACTION:

Res: 24/ MOTION That Councillor _____ approves the Agenda as presented.

OR

Res: 24/ MOTION That Councillor _____ approves the Agenda as amended.

INTLS: CAO: KO



REGULAR COUNCIL MEETING AGENDA
July 16, 2024, at 7:00 p.m.
Council Chambers – 106 1st Avenue East

ATTENDANCE:

Mayor: Hagen, **Deputy Mayor:** Canaday, **Councillors:** Goebel, Dick & Schmidt

OTHER PRESENT: Karen O'Connor, CAO

ABSENT:

- 1. CALL TO ORDER**
- 2. ACCEPTANCE OF AGENDA**
- 3. ADOPTION OF MINUTES**
 - a) *June 18, 2024, Regular Council Meeting Minutes*
 - b) *July 4, 2024 Special Council Meeting Minutes*

- 4. DELEGATIONS / PRESENTATIONS**
 - a)

- 5. BUSINESS ARISING FROM PREVIOUS MEETING**
 - a) *RFD-24-*

- 6. BYLAWS & POLICIES**
 - a) *RFD 24-07-048 Procedural Bylaw*
 - b)

- 7. NEW BUSINESS**
 - a) *RFD 24-07-049 Council to take a hiatus from Council Meeting*

8. REPORTS

- a) Financial Reports
 - Accounts Payable -June 2024
 - Financial Report January 1-April 30, 2024

- b) CAO Reports

9. MINUTES/REPORTS-BOARDS, COMMITTEES, COMMISSIONS

Mayor Hagen Reports:

-

Deputy Mayor Canaday Reports:

- 2024

Councillor Goebel Reports:

- FCSS Board Meeting Minutes-July 2, 2024
- FCSS Coordinator Report-June, 2024

Councillor Dick Reports:

- Cremona Library Meeting Minutes, May 23, 2024
- 2023 Statement of Receipts & Disbursements-Library
- MVSH Board Meeting Key Messages-June 13, 2024

Councillor Schmidt Reports:

- 2024

10. CORRESPONDENCE & INFORMATION

- *MVC Donation-2024 Cremona School Playground*

11. NEXT MEETING

12. CLOSED MEETING one (1) Labour, two (2) Legal

13. RECONVENE

14. ADJOURNMENT



REQUEST FOR DECISION

MEETING: Regular Council Meeting

Date: July 16, 2024

AGENDA NO.: 3

TITLE: Minutes – a) June 18, 2024, Regular Council Meeting Minutes
b) July 4, 2024 Special Council Meeting Minutes

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL:

June 18, 2024 & July 4, 2024 Regular & Special Council Meeting minutes are being presented to the Council for their review for any errors or omissions to be approved.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Please see attached.

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

Res: 24/ MOTION THAT Councillor _____ accepts July 18, 2024, Regular Council Meeting minutes as presented.

O

Res: 24/ MOTION THAT Councillor _____ accepts July 18, 2024, Regular Council Meeting minutes as amended.

Res: 24/ MOTION THAT Councillor _____ accepts July 4, 2024, Special Council Meeting minutes as presented.

OR

Res: 24/ MOTION THAT Councillor _____ accepts July 4, 2024, Special Council Meeting minutes as amended.

INTLS: CAO: KO



Minutes of the Village of Cremona Regular Council Meeting held on
Tuesday, June 18, 2024 – Commencing at 7:00 p.m.

IN ATTENDANCE: Deputy Mayor Canaday, Councilor Goebel,
Councillor Dick, Councillor Schmidt

OTHERS PRESENT: CAO, Karen O'Connor, and 12 members of the public

ABSENT: Mayor Hagen

1.1 CALL TO ORDER:

Res. 24/155 **MOTION** THAT Deputy Mayor Canaday calls the meeting to order at 7:00 P.M.

2.1 ADOPTION OF AGENDA:

Res: 24/156 **MOTION** THAT Councillor Goebel accepts the agenda presented.

CARRIED

3.1 ADOPTION OF MINUTES:

Res: 24/157 **MOTION** THAT Councillor Dick accepts May 21, 2024, Regular Council Meeting minutes as presented with the amendments.

CARRIED

Res: 24/158 **MOTION** THAT Councillor Schmidt accepts May 23, 2024, Special Council Meeting minutes as presented with the amendments.

CARRIED

Res: 24/159 **MOTION** THAT Councillor Schmidt accepts May 28, 2024, Special Council Meeting minutes as presented with the amendments.

CARRIED

4.1 DELEGATIONS / PRESENTATIONS:

a) Nathan & Colin Ryan

Res: 24/160 **MOTION** THAT Councillor Goebel accepts the request that is given and will look into the village's agreement with MVC regarding ICC funding.

CARRIED

5.1 OPEN FORUM-PUBLIC QUESTION PERIOD:

Deputy Mayor Canaday had to call recess two (2) times during the open forum because residents were not following procedures.

Res. 24/130 **MOTION** THAT Deputy Mayor Canaday adjourns the Village of Cremona Regular Council Meeting on the 18th day of June 2024, at 7:35 p.m.

CARRIED

Mayor, Tim Hagen

CAO, Karen O'Connor



Minutes of the Village of Cremona Special Council Meeting held on
Thursday, July 4, 2024 – Commencing at 6:30 p.m.

IN ATTENDANCE: Mayor Hagen, Deputy Mayor Canaday, Councilor Goebel,
Councillor Dick, Councillor Schmidt

OTHERS PRESENT: CAO, Karen O'Connor, and 9 members of the public

ABSENT:

1.1 CALL TO ORDER:

Res. 24/161 MOTION THAT Mayor Hagen calls the meeting to order at 6:45 P.M.

2.1 ADOPTION OF AGENDA:

Res: 24/162 MOTION THAT Councillor Goebel accepts the agenda presented.

CARRIED

4.1 BYLAWS & POLICIES: RFD 24-07-047 Bylaw Procedural Bylaw No. 510-24

Res: 24/163 MOTION THAT Councillor Schmidt passing the first reading of the Procedural
Bylaw No. 510-24

CARRIED

5.1 NEW BUSINESS- NONE

6 a) Financial Reports

Res: 24/164 MOTION THAT Councillor Goebel accepts the accounts payable report with FCSS
and the village's financial reports, as information only.

CARRIED

6 b) CAO Report

Res.24/165 MOTION THAT Deputy Mayor Canaday accepts the CAOs's & Public Works May 2024 active report for information only.

CARRIED

7. COMMITTEES/BOARDS/COMMISSIONS

Mayor Hagen Reports:

- Didsbury Withdrawal from MAP ltr
- *RCMP Report- RCMP LtrSergeant Stephen Browne*
-

Deputy Mayor Canaday Reports:

- None

Councillor Goebel Reports:

- FCSS Board Meeting Minutes, June 4, 2024
- FCSS Coordinator Report, May, 2024

Councillor Dick Reports:

- Cremona Library Meeting Minutes, April 25, 2024
- MVSH Board Meeting Key Messages-May 9, 2024

Councillor Schmidt Reports:

- None

Res. 24/166 MOTION THAT Councillor Goebel accepts all committees & and board meeting minutes and reports as information only.

CARRIED

11. CORRESPONDENCE & INFORMATION

- MVSH Foundation 14th Annual Charity Golf Classic
- M. A. Ltr May 24, 2024
- Bill 20 Amended
- "MVREMA June 11 minutes" "MVREMA Agenda-June 11, 2024"
- Progress Report May 30 2024-Regional Policing Study

Res: 24/167 **MOTION** THAT Councillor Dick accepts all correspondence and information as information only.

CARRIED

12. NEXT MEETING

Res: 24/168 **MOTION** THAT Councillor Schmidt declares that the next Council Meeting for the Village of Cremona will be a Regular Meeting and will take place at 7 pm on Tuesday 16, 2024, at the located of 106 1st Avenue East.

CARRIED

13. CLOSED MEETING

Res: 24/169 **MOTION** THAT Mayor Hagen calls the meeting to enter a closed meeting under one (1) legal item and one (1) Land item at 7:09 pm.

CARRIED

14. RECONVENE

Res: 24/170 **MOTION** THAT Mayor Hagen reconvenes from a closed meeting to the public at 8:45 p.m.

CARRIED

a) **LEGAL**

Res: 24/171 **MOTION** THAT Deputy Mayor Canady asks administration to provide all council with the most recent FCSS Handbook & FCSS Bylaw No. 479-17.

CARRIED

b) **LEGAL**

Res: 24/172 **MOTION** THAT Councillor Schmidt accepts the information given regarding the Village of Cremona purchase sales agreement for the church & land as information only.

CARRIED

15. ADJOURNMENT

Res. 24/173 **MOTION** THAT Mayor Hagen adjourns the Village of Cremona Special Council Meeting on the 4th day of July 2024, at 9:00 p.m.

CARRIED

Mayor, Tim Hagen

CAO, Karen O'Connor



MEETING: Regular Council Meeting

Date: July 16, 2024

AGENDA NO.: 4 a)

TITLE: Delegations / Presentation: *None*

ORIGINATED BY: Karen O'Connor, C.A.O.

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

RECOMMENDED ACTION:

Res: 24/0 MOTION

INTLS: CAO: KO

 **VILLAGE OF
Cremona**
REQUEST FOR REVIEW

MEETING: Regular Council Meeting

Date: July 16, 2024

AGENDA NO.: 5 a)

TITLE: Business Arising From Previous Meeting: None

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL:


DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Res: 24/ MOTION THAT Councillor _____ accepts the discussion as information.

INTLS: CAO KO

 VILLAGE OF
Cremona
REQUEST FOR DECISION RFD 24-07-048

MEETING: Regular Council Meeting

Date: July 16, 2024

AGENDA NO.: 6 a)

TITLE: Bylaws & Policies- Procedural Bylaw No. 510-24

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

RECOMMENDED ACTION:

MOTION THAT Councillor _____ passing the second reading of the Procedural Bylaw No. 510-24.

MOTION THAT Councillor _____ present unanimously to proceed to the third reading of the Procedural Bylaw No. 510-24.

MOTION THAT Councillor _____ passing the Third and Final reading of the Procedural Bylaw No. 510-24.

INTLS: CAO KO

**VILLAGE OF CREMONA
BYLAW NO. 510-24**

BEING A BYLAW OF THE VILLAGE OF CREMONA IN THE PROVINCE OF ALBERTA TO PROVIDE GUIDELINES TO REGULATE THE PROCEEDINGS AND CONDUCT OF COUNCIL AND COUNCIL COMMITTEE MEETINGS

WHEREAS, pursuant to the *Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26*, as amended or replaced from time to time, the Council of the Village of Cremona may pass a bylaw respecting the procedures to be followed by Council;

AND WHEREAS, Council of the Village of Cremona deems it necessary to pass a bylaw establishing a procedures bylaw;

NOW THEREFORE COUNCIL OF THE VILLAGE OF CREMONA, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED ENACTS AS FOLLOWS:

1.0 This bylaw shall be known as and may be cited as the "Procedural Bylaw".

2.0 **DEFINITIONS**

In this bylaw, unless the context otherwise requires:

- 2.1 **'ACT'** means the *Municipal Government Act, R.S.A. 2000, Chapter M-26*, as amended, and can be referred to as the *MGA*.
- 2.2 **'AGENDA'** means the list and order of business items for any meeting of Council, or Committees.
- 2.3 **'BYLAW'** means a bylaw of the Village.
- 2.4 **'CAO'** means the Chief Administrative Officer within the meaning of the *Municipal Government Act*.
- 2.5 **'CHAIRPERSON'** means the Member of a Committee elected by the Members, or appointed by Council, to preside at all meetings of the Committee.
- 2.6 **'CLOSED MEETING OF COUNCIL'** means a part of the meeting closed to the public at which no resolution or bylaw may be passed, except a resolution to revert to a meeting held in public.
- 2.7 **'COUNCIL'** means the Mayor and Councillors of the Village of Cremona.
- 2.8 **'COUNCIL COMMITTEE'** means a committee, board or other body established by council under the *Municipal Government Act*; but does not include an Assessment Review Board established under Section 454 or a Subdivision and Development Appeal Board established under Section 627.
- 2.9 **'COUNCIL MEETING'** means (a) where used in reference to a council, means a meeting under Section 193, or 194 of the *Municipal Government Act*, or (b) where used in reference to a council committee, means a meeting under Section 195 of the *Municipal Government Act*.
- 2.10 **'DELEGATION'** means a person or group of persons wishing to appear before the Council to address a specific matter.
- 2.11 **'DEPUTY MAYOR'** means the Member of Council appointed pursuant to this bylaw to act as Mayor in the absence or incapacity of the Mayor.

- 2.12 **'ELECTRONIC OR OTHER COMMUNICATION FACILITIES'** means that members of Council may attend a Council or Committee meeting through electronic communications. This can include using a telephone with the use of the speaker; via personal computer, or other means of technology advances.
- 2.13 **'EX-OFFICIO'** means membership by virtue of one's office.
- 2.14 **'MAYOR'** means the Member of Council duly elected Chief Elected Official and continuing to hold office and is the presiding officer at all meetings of Council.
- 2.15 **'MEMBER'** means a Member of Council duly elected and continuing to hold office.
- 2.16 **'NOTICE OF MOTION'** means by which a Member of Council brings a matter forward for reconsideration or to alter or rescind a motion already passed at a previous meeting.
- 2.17 **'POINT OF INFORMATION'** means a request or statement directed to the Presiding Officer, or through the Chairperson to another Member or to Administration, for or about information relevant to the business at hand, but not related to a Point of Order or Point of Privilege.
- 2.18 **'POINT OF ORDER'** means the raising of a question by a Member with the view of calling attention to any departure from this bylaw or the customary proceedings in debate or in the conduct of Council's business.
- 2.19 **'PRESIDING OFFICER'** means the Mayor, or in the absence of the Mayor, the Deputy Mayor, or in the absence of the Deputy Mayor, any other Member of Council chosen to preside at the meeting.
- 2.20 **'PUBLIC HEARING'** means a meeting of Council convened to hear matters pursuant to the Act.
- 2.21 **'QUORUM'** means a majority of Members of Council as prescribed in the *Act*.
- 2.22 **'SPECIAL COUNCIL MEETING'** means a meeting called by the Mayor or a majority of Council pursuant to the *Act*.
- 2.23 **'VILLAGE'** means the Corporation or the Village of Cremona.

3.0 **APPLICATION**

- 3.1 This bylaw applies to all meetings of Council.
- 3.2 The precedence of the rules governing the procedure of Council is:
 - (a) the *Municipal Government Act*,
 - (b) other provincial legislation,
 - (c) this Bylaw,
 - (d) Bourinot's Rules of Order.
- 3.3 The Deputy Mayor shall chair council meeting when the Mayor is absent or is unable to act as Mayor and shall have all of the responsibilities of the Mayor under this Bylaw.

- 3.5 Direction to administration by Council shall be by Council as a whole directing the CAO only.
- 3.6 A resignation of a Councillor must be in writing and given to the CAO; the CAO shall report the resignation at the first Council meeting after receiving the resignation.

4.0 **DEPUTY MAYOR**

- 4.1 Council shall appoint a Deputy Mayor at the annual organizational meeting.

5.0 **ORGANIZATIONAL MEETING**

- 5.1 Council shall hold an Organizational Meeting annually, not later than two weeks after the third Monday in October.
- 5.2 The Mayor and each Councillor shall take the prescribed Oath of Office as the first order of business at the first Organizational Meeting following the date of the general election.
- 5.3 Until the Mayor has taken the Oath of Office, the CAO shall chair the Organizational Meeting.
- 5.4 The CAO shall set the time and place for the Organizational Meeting. The business of the meeting being limited to:
 - (a) Oath of Office,
 - (b) Assignment of Seating,
 - (c) Deputy Mayor Appointment,
 - (d) Signing Authority,
 - (e) Schedule of Meetings, and
 - (f) Council Committee Appointments
- 5.5 Appointments of Council Members to Committees shall be for a term of one (1) year. Councillors may be appointed to the same committee at the annual organizational meeting.

6.0 **REGULAR MEETINGS OF COUNCIL**

- 6.1 Regular Meetings of Council shall be held in the Village of Cremona Council Chambers at 106 First Avenue East unless notice is given in accordance with the *Act* that the Regular Meeting will be held elsewhere in the community.
- 6.2 Regular Meetings of Council shall be held every third Tuesday. When the meeting day falls on a Statutory Holiday, the meeting shall be held on the following day which is not a statutory holiday, unless otherwise set by resolution of Council.

- 6.3 Regular Meetings of Council shall commence at 7:00 pm.
- 6.4 If a quorum is not present within thirty (30) minutes after the time fixed for regular or special meetings, the Chief Administrative Officer shall record the names of the members present, and the Council shall stand adjourned until the next regular or special meeting.
- 6.5 A Member who has a pecuniary interest in a matter before Council shall disclose the general nature of the pecuniary interest, abstain from discussing the matter or voting on the matter, and leave the room until discussion and voting on the matter are concluded, as prescribed in the Act.
- 6.6 Confidential or items discussed in-camera are not to be disclosed or discussed in the public until the information is discussed in a public meeting.

7.0 **SPECIAL COUNCIL MEETINGS**

- 7.1 Special Council Meetings may be called by the Mayor or a majority of Council, and notice of such Special Meetings shall be given in accordance with the provisions of the *Act*.
- 7.2 The Chief Elected Official:
- (a) may call a special council meeting whenever the official considers it appropriate to do so, and;
 - (b) must call a special council meeting if the official receives a written request for the meeting, stating its purpose, from a majority of the councillors.

A special council meeting called under subsection 194(1)(b) of the *MGA* must be held within 14 days after the date that the chief elected official receives the request.

The chief elected official may call a special council meeting by giving at least 24 hours' notice in writing to each Councillor and the public stating the purpose of the meeting and the date, time and place at which it is to be held.

A special council meeting may be held with less than 24 hours' notice to all councillors and without notice to the public if at least 2/3 of the whole council agrees to this in writing before the beginning of the meeting.

No matter other than that stated in the notice calling the special council meeting may be transacted at the meeting unless the whole council is present at the meeting, and the council agrees to deal with the matter in question.

8.0 **PUBLIC HEARINGS**

All Public Hearings shall be convened as follows:

- 8.1 "Adjourn" used in relation to a Public Hearing, means to take a break in the Public Hearing with the intent of returning to the Public Hearing at another meeting.
- 8.2 "Close" used in relation to a Public Hearing, means to terminate the Public Hearing.
- 8.3 At the commencement of a Public Hearing, the Chairperson shall:
- 8.3.1 state the matter to be considered at the hearing;
 - 8.3.2 inform those present of the procedure, which shall be followed in hearing the respective submissions;
 - 8.3.3 ask the Chief Administrative Officer if the Public Hearing has been advertised in accordance with the *Act*;

- 8.3.4 request that administrative staff present a report on the issue at hand;
 - 8.3.5 request that the Development Authority provide their position on the proposed bylaw; and
 - 8.3.6 allow the applicant, and/or their representative(s), up to twenty (20) minutes to present their position, exclusive of the time required to answer questions put to the applicant by a Council member, unless granted a time extension by Council.
- 8.4 Any person or group who claims to be affected by the subject matter of the Public Hearing shall be afforded an opportunity to speak in the following order:
- 8.4.1 the Chairperson will call on each person who is in favour of the proposal before Council and has filed a submission in writing;
 - 8.4.2 the Chairperson will call on each person who is in favour of the proposal but has failed to make a written submission, and has indicated to the CAO prior to commencement of the hearing that he or she wishes to make an oral presentation;
 - 8.4.3 the Chairperson will call on each person who is opposed to the proposal before Council and has filed a submission in writing;
 - 8.4.4 the Chairperson will call on each person who is opposed to the proposal and has failed to make a written submission, and has indicated to the CAO prior to the commencement of the hearing that he or she wishes to make an oral presentation.
- 8.5 If a person is unable to attend a Public Hearing, that person may authorize an individual to speak on his or her behalf. The authorization must:
- 8.5.1 be in legible writing;
 - 8.5.2 name the individual authorized to speak;
 - 8.5.3 indicate the proposed bylaw to be spoken to; and
 - 8.5.4 be signed by the person giving the authorization.
- 8.6 The authorized speaker must state the name of the person that the speaker represents and provide written authorization to the Chief Administrative Officer.
- 8.7 No person representing an individual shall address Council for more than five (5) minutes, exclusive of the time required to answer questions put to him/her by a Council Member, unless granted a time extension by the majority of Council.
- 8.8 No person representing a group shall address Council for more than five (5) minutes, exclusive of the time required to answer questions put to him or her by a Council Member, unless granted a time extension by the majority of Council.
- 8.9 The Chairperson will allow staff to make closing comments.
- 8.10 If there is more than one Public Hearing on the Agenda, the Chairperson shall adjourn or close one Public Hearing before opening another Public Hearing.

- 8.11 A Public Hearing may be adjourned if Council requires further information in order to make an informed decision on the bylaw. If a Public Hearing is adjourned, Council shall not receive any additional submissions in relation to the subject matter unless it re-opens the Public Hearing.
- 8.12 If a Public Hearing is closed, Council shall not receive any additional submissions from the public in relation to the subject matter, until it has voted on the subject matter of the Public Hearing.

9.0 **CLOSED MEETING OF COUNCIL (In Camera)**

- 9.1 The *Act* permits Council or Committee to close all or part of the meeting to the public if a matter to be discussed is, of a class prescribed or otherwise described in the regulations.
- 9.2 When a "Closed Meeting" is held, no Motion or Bylaw may be passed except a Motion to revert to a meeting held in public.
- 9.3 For the purposes of the *Act*, a meeting or part of a meeting is considered to be closed to the public if:
 - 8.3.1 any members if the public are not permitted to attend the entire meeting or part of the meeting,
 - 8.3.2 the council, committee or other body holding the meeting instructs any member of the public to leave the meeting or part of the meeting, other than for improper conduct, or
 - 8.3.3 the council, committee or other body holding the meeting holds any discussions separate from the public during the meeting or part of the meeting.
- 9.4 Before closing all or any part of a meeting to the public, a council or council committee must by Motion approve:
 - 8.4.1 the part of the meeting that is to be closed, and
 - 8.4.2 the basis on which, under an exception to disclosure in Division 2 or Part 1 of the *Freedom of Information and Protection of Privacy Act* or under the regulations, the part of the meeting is to be closed.
- 9.5 After the closed meeting discussions are completed, any members of the public, who are present outside the meeting room must be notified that the rest of the meeting is now open to the public, and a reasonable amount of time must be given for those members of the public to return to the meeting before it continues.
- 9.6 A Subdivision Authority, Development Authority or Subdivision and Development Appeal Board established under Part 17 of the *Act* may deliberate and make its decision in a meeting closed to the public.
- 8.7 Where a council or council committee closes all of part of a meeting to the public, the council or council committee may allow one or more other persons to attend, as it considers appropriate, and the minutes of the meeting must record the names of those persons and the reasons for allowing them to attend.
- 9.8 Members participating in the meeting through Electronic or other Communication Facility are not permitted to participate in Closed Meetings of Council.

10.0 **AGENDA**

- 10.1 The Agenda shall list the items and order of business for the meeting,
- 10.2 The CAO shall prepare the Agenda and shall ensure copies of the Agenda are available no later than 4:30 p.m. on the Thursday prior to the Tuesday Council meeting, however, normal practice shall be to ensure copies are available on the Thursday prior to the Tuesday Council meeting.
- 10.3 Copies of the Agenda shall be provided to the following:
 - (a) members of Council,
 - (b) representatives of the local news media,
 - (c) all staff who are entitled to receive copies, and
 - (d) published on the Village website.
- 10.4 All submissions for the Agenda of all Regular Meetings of Council shall be received by the CAO no later than noon on the Thursday prior to the Tuesday on which the meeting is to be held.
- 10.5 Council Members shall present matters for consideration on the Agenda by submitting a Written notice to the CAO no later than noon on the Wednesday prior to the Monday on which the meeting is to be held. The written notice shall describe the matter to be brought forward and include the proposed motion.
- 10.6 Council Members wishing to make an "Inquiry for Answer" at a Regular Meeting shall submit a written notice to the CAO no later than noon on the Wednesday prior to the Monday on which the meeting is to be held.
- 10.7 The subject matter of **an inquiry is not debatable until the reply to the inquiry has been** made or presented to Council.
- 10.8 No item shall be added to the agenda at the Regular Meeting unless it is of an urgent nature, and the item shall be:
 - (a) accompanied by a brief explanation from the staff member or Member of Council indicating the reasons for, and the degree of urgency of the item in accordance with section 25;
 - (b) provided to the CAO prior to the commencement of the meeting; and
 - (c) approved by a majority vote of Council.

11.0 **COMMUNICATIONS**

- 11.1 A person wishing to have any matter considered by Council, a letter or other communication shall be addressed to the CAO, and/or Mayor and Council, and the letter or communication shall:
 - (a) be printed, typewritten or legibly written,
 - (b) clearly set out the matter at issue and the request made of Council,
 - (c) be signed by the writer, and include the printed name and address of the writer,

- (d) be submitted to the CAO no later than noon on the Wednesday prior to the Tuesday on which the meeting is to be held. The CAO will have the discretion to bring forward items submitted late that may be of an emergent nature.
- 11.2 On receipt of a communication for Council the CAO, may:
- (a) include it as an item on the Agenda for the next Regular Meeting of Council, in full or in summary form, as deemed appropriate, or
 - (b) refer the matter to a staff member for response prior to providing the communication or letter to Council, or
 - (c) place a copy of the communication in each members' mailbox.

12.0 **DELEGATIONS**

- 12.1 A member wishing to appear before Council, individually or as a group, must make a written submission to the CAO to arrive no later than Noon (12:00 p.m.) on the Wednesday immediately prior to the next Council meeting.
- 12.2 Delegations are scheduled at the discretion of the CAO, subject to:
- (a) the volume of material on any given agenda;
 - (b) the number of requests for a specific meeting date and urgency of request; or
 - (c) subject matter.
- 12.3 The written submission will indicate the following information:
- (a) complete name of the presenter(s) and contact information (ie. mailing address, email, telephone/fax number) and organization they are representing (if applicable);
 - (b) nature and purpose of the delegation and the material to be covered/presented; and
 - (c) any PowerPoint presentation or other material to be used or presented at the meeting.
- 12.4 Presentations will be directed to the Chair and will be limited to fifteen (15) minutes. Council may extend the time limits as necessary.
- 12.5 Information presented by the delegation will be restricted to one topic per person noted in the written submission and recorded on the meeting agenda. The delegation will be limited to three (3) minutes.
- 12.6 Subsequent deputations from the same individual/group concerning a topic on which they have previously presented or spoken will not be permitted unless there is significant new information to be brought forward.
- 12.7 Delegations will not be heard regarding matters involving current or pending litigation, insurance claims, matters beyond the jurisdiction of Council, or Municipal Freedom of Information and Protection of Privacy issues.
- 12.8 Delegations will not be permitted to speak regarding topics that will be the subject of an upcoming public meeting pursuant to the *Municipal Government Act*, unless exceptional circumstances apply which have been reviewed and approved by Council. Persons wishing to speak about such matters are requested to present their concerns and opinions at the scheduled public meeting where their comments can be considered along with all other submissions.

13.0 **ORDER OF BUSINESS AT MEETINGS**

- 13.1 The normal order of business for the regular meeting of Council shall be as follows:
- (a) Call to Order,
 - (b) Agenda - Amendments and Adoption,
 - (d) Adoption of Previous Minutes,
 - (e) Delegations
 - (f) Public Hearing (If Required),
 - (g) Bylaws, Policies
 - (g) Old Business,
 - (h) New Business,
 - (i) Financial
 - (j) Administration
 - (I) Council Committee Reports
 - (m) Correspondence
 - (n) Closed Meeting (If Required),
 - (o) Adjournment
- 13.2 When a change in the order of business is desired, Council may do so by resolution but shall not delete any portion of the business that has been set out in the Council Agenda without the approval of the majority of Council.

14.0 **QUORUM**

- 14.1 When a quorum is present at the time set for commencement of a Council meeting, the Presiding Officer shall call the meeting to order.
- 14.2 If there is a quorum present at the time set for commencement of a meeting, but the Mayor, and Deputy Mayor are absent, the CAO shall call the meeting to order and shall call for a Presiding Officer to be chosen by resolution.
- 14.3 If a quorum is not constituted within fifteen minutes from the time set for commencement of a Council meeting, the CAO shall record the names of all the Members present and adjourn the meeting.
- 14.4 If a Council meeting is adjourned for:
- (a) failure to constitute a quorum, or
 - (b) due to loss of quorum as a result of a Member leaving the meeting; the Agenda delivered for that Council meeting shall be considered at the next Regular Meeting of Council unless a Special Meeting is conducted to complete such business.
- 14.5 Pursuant to the *Municipal Government Act*, Councillors are to attend and participate in Council meetings, Council Committee meetings, and any other workshop or meeting determined by Council.
- 14.6 If a Councillor is unable to attend a Council meeting, Council Committee meetings, and any other workshop or meeting determined by Council, notice of the absence shall be given to the CAO prior to **the** meeting commencing.

15.0 **ADJOURNMENT**

15.1 A Council meeting shall adjourn no later than 9:00 p.m., unless a two-thirds majority of Members present agree to an extension of the meeting beyond 9:00 p.m. by resolution.

15.2 A Member may move a motion to adjourn a Meeting at any time, except when:

- (a) another Member has the floor,
- (b) a call for a vote has been made,
- (c) the Members are voting, or
- (d) a previous motion to adjourn has been defeated and no other intervening proceedings have taken place.

15.3 A motion to adjourn shall be put without comment or debate.

16.0 **CANCELLATION OF MEETINGS**

16.1 Council meetings may be cancelled:

- (a) by a majority of Council at a previous meeting, or
- (b) with the written consent of a majority, provided twenty-four (24) hours' notice is provided to Council and the public; or
- (c) with the written notice or oral consent of two thirds 2/3 of Council if 24 hours' notice is not provided to the public.

16.2 Special Council meetings may be cancelled:

- (a) by the Mayor if twenty-four (24) hours written notice is provided to Council and the public
- (b) by the Mayor with the written notice or oral consent of two thirds 2/3 of Council if 24 hours' notice is not provided to the public

17.0 **MINUTES OF COUNCIL**

17.1 The chief administrative officer shall ensure that:

17.1.1 minutes of each council meeting:

- (a) are recorded in the English language without note or comment,
- (b) include the names of the Councillors present at the council meeting,
- (c) are given to council for adoption at a subsequent council meeting, and
- (d) are recorded in the manner and to the extent required under section 230(6) of the *Municipal Government Act* when a public hearing is held.

17.2 The Presiding Officer shall present the Minutes to Council with a request for a motion to confirm the Minutes.

17.3 Any Member may make a motion requesting that the Minutes be amended to correct any inaccuracy or omission.

17.4 Minor changes may be made to the Minutes to correct errors in grammar, spelling and punctuation or to correct the omission of a word necessary to the meaning or continuity of a sentence. No change shall be allowed which would alter the actual decision made by Council.

- 17.5 No Member may introduce any extraneous evidence to support a challenge to the accuracy of the Minutes unless the evidence has been compiled or made under the direction or control of the CAO.
- 17.6 If a Member wishes to challenge the accuracy of the minutes of a previous meeting, the Member must make the challenge known to the CAO before Council has officially confirmed the Minutes.

18.0 CONTROLS AND CONDUCT OF COUNCIL MEETINGS

- 18.1 Council shall hold its meetings openly and no person shall be excluded, except as prescribed in the *Act*.
- 18.2 Except as specifically provided elsewhere in this Bylaw, every substantive motion shall be debatable by Council.
- 18.3 A motion may be withdrawn at any time before voting, subject to there being no objection from any members of Council.
- 18.4 When a motion has been made and is being considered, no Member may make any other motion except to:
 - (a) amend the motion,
 - (b) refer the main motion to some other group for consideration,
 - (c) postpone the main motion to a specified meeting date, or
 - (d) recess the Meeting.
- 18.5 Except as specifically provided elsewhere in this Bylaw, after a motion has been made, a Member may with the consent of Council, change the wording of the motion or agree to a change proposed by another Member if the change does not alter the intention of the motion, and the motion is changed at the same meeting.
- 18.6 The following motions shall not be debatable by Council:
 - (a) Adjournment
 - (b) Request for recess
 - (c) Point of Order
 - (d) Referral Motion
 - (e) Table the Matter to Another Meeting
- 18.7 Where a question under consideration contains distinct propositions, the vote upon each proposition shall be taken separately.
- 18.8 A motion shall be worded in a concise, unambiguous and complete form appropriate to its purpose.
- 18.9 Members of the public gallery during a Council meeting:
 - (a) shall not address Council unless included on the agenda as a delegation, unless authorized by the Chair,
 - (b) shall maintain order and quiet, and
 - (c) shall not applaud or otherwise interrupt any speech or action of the Members, or any other person addressing Council.

- 18.10 The Presiding Officer may, in accordance with the *Act*, expel and exclude any person who creates a disturbance or acts improperly at which point the Council meeting shall be recessed. The meeting shall be reconvened at the discretion of the chair.
- 18.11 When a Member is addressing the Presiding Officer every other Member shall:
- (a) remain quiet and seated,
 - (b) not interrupt the speaker except on a Point of Order, and
 - (c) not carry on a private conversation.
- 18.12 When a Member is addressing Council the Member shall:
- (a) not speak disrespectfully of other Members,
 - (b) not shout, raise his/her voice or use offensive language, and
 - (c) not reflect on any vote of Council except when moving to rescind it and shall not reflect on the motives of the Members who voted on the motion, or the mover of the motion.
- 18.13 When a Member wishes to leave the Council Chambers while a Meeting of Council is in progress, they shall notify the Chair, and shall rise, and the time of leaving and returning shall be recorded in the minutes.
- 18.14 No member shall, subject to the *Act*, leave the Council Chamber after a question is put to a vote until the vote is taken.
- 18.15 When a Member wishes to challenge the ruling of the Presiding Officer, the motion, "That the decision of the Presiding Officer be overruled" shall be made, and the question shall be put immediately without debate.
- 18.16 The Presiding Officer shall accept the vote of the majority of the Members present, and the names of the Members voting shall be recorded in the Minutes.

19.0 POINT OF INFORMATION, ORDER, AND PROCEDURE

- 19.1 When any Point of Order, Point of Information or Point of Procedure arises, it shall be immediately taken into consideration by the Presiding Officer.
- 19.2 When a Point of Information is raised, the Presiding Officer shall answer the question or direct the question to the CAO or the Council.
- 19.3 When the Presiding Officer is called upon to decide a Point of Order or to answer a Point of Procedure, the point shall be stated without unnecessary comment, and the Presiding Officer shall state the rule or authority applicable in the case.
- 19.4 When the Presiding Officer is of the opinion that any motion is contrary to the rules of Council, they shall advise the Members immediately and quote the rule or authority applicable and no argument or comment shall be permitted.

20.0 DEBATE ON MOTIONS

- 20.1 Prior to requesting that a motion be made, the Presiding Officer shall have an opportunity to ask a question, or questions, to clarify any item being presented to Council.

- 20.2 The Presiding Officer shall ask the mover of the motion to speak first.
- 20.3 The Presiding Officer shall ask for those in favor of the motion to speak.
- 20.4 The Presiding Officer shall ask for those opposed to the motion to speak.
- 20.5 The Presiding Officer shall have opportunity to speak to the motion once all members have had opportunity to speak.
- 20.6 When the Presiding Officer has closed debate, the Presiding Officer shall declare the motion and ask for a vote.
- 207 When the motion has been declared, no Member shall debate further on the motion or speak, except to request that the motion be read aloud.

21.0 **POSTPONING AND REFERRING MOTIONS**

- 21.1 A motion to postpone any matter shall include in the motion:
 - (a) a specific time to which the matter is postponed, or
 - (b) provision that the matter is to be postponed indefinitely.
- 21.2 A motion to postpone a matter is amendable and debatable.
- 21.3 Any matter that has been postponed to a particular date, or indefinitely, shall not be considered by Council before the date set, except on a majority vote of the Members present.
- 21.4 When dealing with subject matters where a Committee has been appointed for that purpose, or the CAO would normally deal with such matters, Council may, without amendment or debate, refer the question to the appropriate body.
- 21.5 A Member who is moving a referral motion shall be required to include in the motion:
 - (a) the terms on which the motion is being referred,
 - (b) the time when the matter is to be returned, and
 - (c) whatever explanation is necessary as to the purpose of the motion.

22.0 **VOTING ON MOTIONS**

- 22.1 When this Bylaw requires that a motion be made, a Bylaw be passed, or any other action be taken by a vote of a simple majority of Council the requirements shall be interpreted as meaning such majority, fraction or total of the Members who are present, provided the *Act*, or some other relevant statute does not specify differently.
- 22.2 A motion shall be declared lost when it:
 - (a) does not receive the required number of votes; or
 - (b) receives an equal division of votes,
- 22.3 Each Member present shall vote on every motion as prescribed by the *Act*, unless the *Act* or other provincial or federal enactment requires or permits the Member to abstain, in which case the Member shall cite the legislative authority for abstaining, and the CAO shall record the abstention and reasons in the minutes.
- 22.4 The CAO shall record the names of those who vote against a motion in the Minutes.

- 22.5 A Member shall not vote on a matter if they are absent from the Council Chambers when the vote is called.
- 22.6 No Member shall change his or her vote on a motion without the unanimous consent of the other Members present.
- 22.7 When this Bylaw or any other Bylaws, regulations or other enactments require a majority greater than a simple majority to pass a motion on any matter, the motion may not be rescinded or amended by less than the majority required.
- 22.8 It is only necessary for each Member to vote separately on a recorded vote. In every other case, the decision of Council may be expressed by a show of hands.

23.0 NOTICE OF MOTION TO RECONSIDER, ALTER, OR RESCIND A MOTION

- 23.1 A member wishing to reconsider, alter or rescind a motion already passed, or an action taken at a previous meeting that does not appear on the agenda, shall bring the matter forward by notice of motion. The Notice of Motion shall:
 - (a) be considered at the regular council meeting preceding **the meeting at which** the reconsideration of the matter is being requested;
 - (b) specify the meeting proposed to bring the matter for reconsideration;
 - (c) indicate, in the substantive portion of the motion, the action which is proposed to be taken on the matter.
- 23.3 Notwithstanding the other provisions of this section, no motion made, or action taken may be reconsidered unless:
 - (a) it is a motion made or an action taken at a meeting held six months or more before its reconsideration; or
 - (b) approval for reconsideration of a motion made or an action taken less than six (6) months earlier is given by two thirds (2/3) vote of Council prior to reconsideration;
- 23.4 A Member of the prevailing side may move to reconsider a matter considered at the same meeting if a majority of the Members vote for reconsideration.
- 23.5 Where Council has passed a motion which creates a contractual liability or obligation, Council shall not reconsider, alter, vary, revoke, rescind or replace the motion except to the extent that it does not attempt to avoid or interfere with the original liability or obligation.
- 23.6 All votes on motions to reconsider or rescind shall be recorded.

24.0 BYLAWS

- 24.1 When a Bylaw is presented to Council for enactment, the CAO shall publish the number and title of the Bylaw in the Agenda.
- 24.2 The CAO shall copy the Bylaw in full and forward it with the Agenda.
- 24.3 Every Bylaw shall have three distinct and separate readings. Only the title and identifying number must be read at each reading.

- 24.4 A Bylaw shall be introduced for first reading by a motion that the Bylaw be read a first time.
- 24.5 Council shall vote on the motion for first reading of a Bylaw without amendment or debate.
- 24.6 A Bylaw shall be introduced for second reading by a motion that it be read a second time.
- 24.7 After a Member has made a motion for second reading of a Bylaw, Council may:
 - (a) debate the substance of the Bylaw, and
 - (b) propose and consider amendments to the Bylaw.
- 24.8 A Bylaw shall not be given more than two readings at one Meeting unless the Members present unanimously agree that the Bylaw may be presented to Council for third reading.
- 24.9 When Council unanimously agrees that a Bylaw may be presented for third reading:
 - (a) a motion for third reading of the Bylaw shall be made,
 - (b) Council shall vote on the motion without amendment or debate,
 - (c) the third reading requires no greater majority of affirmative votes than if it had received third reading at a subsequent Meeting.
- 24.10 A Bylaw shall be passed when a majority of the Members voting on third reading vote in favor, provided some other applicable Provincial Statute or Bylaw does not require a greater majority.
- 24.11 In conformance with the *Act*:
 - (a) if a Bylaw does not receive third reading within two years from the date of first reading, the previous readings are deemed to have been rescinded, and
 - (b) if a Bylaw is defeated on second or third reading the previous readings are deemed to have been rescinded.

25.0 URGENT BUSINESS

- 25.1 A motion to bring a matter before Council as urgent business is business which meets the following criteria:
 - (a) the matter proposed for discussion must relate to a genuine emergency, and call for immediate and urgent consideration,
 - (b) the matter shall not involve discussion of an item that has been discussed previously in the same meeting, and
 - (c) the matter shall not be one which should be dealt with by giving written notice,

26.0 RECESS

- 26.1 Any Councillor may move that Council recess for a specific period.
- 26.2 A motion to recess must not be used to interrupt a speaker.
- 26.3 After the recess, business will be resumed at the point when it was interrupted.

27.0 ATTENDANCE OF MEETINGS THROUGH ELECTRONIC OR OTHER COMMUNICATION FACILITIES

- 27.1 Pursuant to the *Municipal Government Act* a meeting of Council or Committee may be conducted by means of electronic or other communication facilities if:
- (a) Notice is given to the public of the meeting, including the way in which it is to be conducted;
 - (b) The facilities enable the public to watch and/or listen to the meeting at the place specified in the notice and the CAO is in attendance at that place; and
 - (c) The facilities enable all the meeting's participants to watch and/or hear each other.

This Bylaw shall come into full force and effect upon approval by resolution of Council.

Bylaw No 490-18 and amendments thereto are hereby repealed.

Read for a first time on this 4th day of July 2024; Motion No.: _____

Read for the second time on this 16th day July of 2024; Motion No. _____

Received Unanimous Consent to proceed to a third Reading this 16th day of July 2024; Motion No.: _____

Read for the third and final time on this 16th day of July 2024; Motion No._____.

Mayor

Chief Administrative Officer

 **VILLAGE OF
Cremona**
REQUEST FOR REVIEW RFD 24-07-049

MEETING: Regular Council Meeting

Date: July 16, 2024

AGENDA NO.: 7 a)

TITLE: New Business: Council to take a hiatus from Council Meeting

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL:

MVC council is taking a break from meetings from July 11 to mid-August
Didsbury Council is taking a break for meetings from July 11 to Aug. 13
Carstairs Council taking a break from meetings July 9- Aug. 26

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable): None

RECOMMENDED ACTION:

MOTION THAT Councillor _____ *approves that the Village of Cremona will take a hiatus From Council Meeting for the month of August 2024.*

INTLS: CAO KO

MEETING: Regular Council Meeting

Date: July 16, 2023

AGENDA NO.: 8 a)

TITLE: Reports – Financial Reports

ORIGINATED BY: *Karen O'Connor CAO*

BACKGROUND / PROPOSAL:

Accounts payable for March 2024 total sum being \$ 164,688.93

Financial Report for FCSS & Village

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

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RECOMMENDED ACTION:

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Res: 24/0 MOTION THAT Councillor _____ accepts Accounts Payable Reports and FCSS & Villages Financial Reports as information only.

INTLS: CAO: KO



VILLAGE OF CREMONA

Cheque Listing For Council

2024-Jul-11
4:06:20PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20240263	2024-06-07	FOSTER, BRIAN L				
20240264	2024-06-04	SUNCOR ENERGY PRODUCTS PARTNERSHIP		PAYMENT		757.07
			126	FUEL FOR RANGER	108.52	
			127	FUEL FOR F-350	158.00	
			128	FUEL FOR F-350	83.01	
			129	FUEL FOR RANGER	92.41	
			130	FUEL FOR SKIDSTEER	102.17	
			131	FUEL FOR F-350	129.04	
			132	FUEL FOR CHEV PLOW TRUCK	92.99	
			133	DISCOUNT	(9.07)	
20240265	2024-06-04	RECEIVER GENERAL		PAYMENT		11,821.07
			96	REMITTANCE - PP# B9, 10, 11 & M4 -	11,821.07	
20240266	2024-06-04	TELUS COMMUNICATIONS		PAYMENT		191.10
			2552080677	FIRE INTERNET - MAY 2024	101.85	
			2552080678	FCSS INTERNET - MAY 2024	89.25	
20240267	2024-06-11	LOCAL AUTHORITIES PENSION PLAN		PAYMENT		1,466.81
			8935763-N2C2	EM# 450 - PP#	1,466.81	
20240268	2024-06-11	WILD ROSE ASSESSMENT SERVICE		PAYMENT		682.50
			9414	PROGRESS PMT- JUNE 2024	682.50	
20240269	2024-06-06	ANTONY, AMY		PAYMENT		100.00
			0624	FCSS COUNSELLING SESSION	100.00	
20240270	2024-06-06	AQUATECK WEST LIMITED		PAYMENT		5,145.00
			193756	PUMP	5,145.00	
20240271	2024-06-06	BUMPER TO BUMPER		PAYMENT		464.41
			47406	WHEEL BEARING & BALL JOINTS	375.10	
			47580	AUTO TRANS & OIL FILTER	89.31	
20240272	2024-06-06	CAPITAL PRESSURE ALBERTA LTD.		PAYMENT		948.68
			7013117	VAC TRUCK -STORM DRAINS	948.68	
20240273	2024-06-06	COWBOY TRAIL TOURISM ASSOCIATION		PAYMENT		350.00
			202418	COMMUNITY MEMBERSHIP - 2024	350.00	
20240274	2024-06-06	CREMONA CONGREGATIONAL CHURCH		PAYMENT		50.00
			1	SENIORS FOOD PROGRAM	50.00	
20240275	2024-06-06	CREMONA CURLING CLUB		PAYMENT		90.00
			3	WINTERFEST TABLES RENTAL	90.00	
20240276	2024-06-06	CREMONA GOLD & SILVER SOCIETY		PAYMENT		210.00
			6	WINTERFEST TABLE RENTALS	210.00	
20240277	2024-06-06	DICK, JODY		PAYMENT		246.25
			2	REIMBURSEMENT FOR FIRE DEPT	246.25	
20240278	2024-06-06	ESCAPE COACH LINES LTD		PAYMENT		1,417.50
			2535	SENIOR'S TRIP	1,417.50	
20240279	2024-06-06	GREGG DISTRIBUTORS LP		PAYMENT		193.52
			069-370771	BALL VALVES FIRE HALL	107.31	
			069-370772	PLUMBING SUPPLIES FIRE HALL	73.82	
			069-370773	MOUSE TRAPS	12.39	
20240280	2024-06-06	HI-WAY 9 EXPRESS LTD		PAYMENT		93.61
			32521873	WATER - FREIGHT	93.61	
20240281	2024-06-06	HMFT INC.		PAYMENT		1,774.71
			8051986	WATER	1,774.71	
20240282	2024-06-06	MESSER CANADA INC, 15687		PAYMENT		47.68
			2107776733	OXYGEN/ACETYLENE	47.68	
20240283	2024-06-06	MOUNTAIN VIEW EMERGENCY SHELTER SOCIETY		PAYMENT		3,500.00
			9	FCSS EXTERNAL FUNDING - 2024	3,500.00	

Cheque Listing For Council

2024-Jul-11
4:06:20PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20240284	2024-06-06	OLDS & DISTRICT HOSPICE SOCIETY	3	PAYMENT FCSS EXTERNAL FUNDING - 2024	500.00	500.00
20240285	2024-06-06	OUR CAN CO., DIVISION OF BUCKWHEAT'S CONTRAC	19039	PAYMENT PORTABLE TOILET	215.25	215.25
20240286	2024-06-06	PROCESS COLOR PRINT LTD.	192918	PAYMENT VOC FLAG	492.39	492.39
20240287	2024-06-06	STRATEGIC STEPS INC.	2024.276	PAYMENT COUNCIL ORIENTATION	4,758.75	4,758.75
20240288	2024-06-06	THE BOARD OF TRUSTEES OF CHINOOK'S SCHOOL I	18	PAYMENT FCSS 2024 EXTERNAL FUNDING	1,500.00	1,500.00
20240289	2024-06-06	THE VILLAGE OF CREMONA LIBRARY BOARD	20 21	PAYMENT MVC REQ. 2024 VOC REQ. 2024	35,861.00 8,497.60	44,358.60
20240290	2024-06-14	HAGEN, TIM A				
20240291	2024-06-14	GOEBEL, SHANE H				
20240292	2024-06-14	CANADAY, JOSEPH				
20240293	2024-06-14	DICK, JODY S				
20240294	2024-06-14	SCHMIDT, AUTUMN				
20240295	2024-06-14	RYAN, SANDRA A				
20240296	2024-06-14	THOMPSON, JENNIE L				
20240297	2024-06-14	O'CONNOR, KAREN M				
20240298	2024-06-14	WIENS, BARRY				
20240299	2024-06-14	DRANEY, ERIC S				
20240300	2024-06-19	COCHRANE LAKE GAS CO-OP LTD	895	PAYMENT NAT GAS - WATER - MAY 2024	43.70	43.70
20240301	2024-06-19	DIRECT ENERGY	93	PAYMENT VOC NAT GAS - MAY 2024	855.37	855.37
20240302	2024-06-19	EPCOR	16551329	PAYMENT VOC ELECTRICITY - MAY 2024	4,945.89	4,945.89
20240303	2024-06-19	TELUS COMMUNICATIONS	2552080679 2552080680 2552080681	PAYMENT FCSS OFFICE PHONES - MAY 2024 VOC FAX LUNE, SECURITY CAMERA VOC OFFICE PHONES - MAY 2024	70.16 374.77 843.83	1,288.76
20240304	2024-06-19	TELUS MOBILITY	576	PAYMENT VOC CELL PHONES - MAY 2024	120.31	120.31
20240305	2024-06-25	ENVIRONMENTAL 360 SOLUTIONS (ALBERTA) LTD	RD0000314324 RD0000314325	PAYMENT WASTE PICKUP - MAY 2024 SPRING CLEANUP	3,329.94 1,297.80	4,627.74
20240306	2024-06-25	LOCAL AUTHORITIES PENSION PLAN	8989009	PAYMENT EM# 450 - PP# 12 - 2024	1,423.87	1,423.87
20240307	2024-06-20	ALBERTA MUNICIPALITIES	1000061523 1353254 2511183 66608 V314_183.24 V314_184.24 V314_185.24 V314_186.24 V334_11 V350_71 V426_9	PAYMENT FCSS HOTEL - CONF DATA BACKUP SENIOR'S TRIP MINIWAX FOR PARK BENCHES STAMPS REGISTERED LETTERS FCSS AGREEMENTS - POSTAGE FCSS NEWSLETTER FOOD FOR SENIOR'S MEALS FOOD FOR SENIOR'S MEALS FCSS FUEL - CONF	324.82 374.06 1,276.00 29.39 415.80 39.66 12.18 188.35 25.97 420.07 78.00	3,531.58

Cheque Listing For Council

2024-Jul-11

4:06:20PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20240307	2024-06-20	ALBERTA MUNICIPALITIES	V434_193 V434_194 V434_195 V434_196 V47_901547 V492_3 V791_28 V877_18 V949_2 V974_1 V977_1	FEFUND FOR SCREEN WATER DISPENSER BAGS FOR SENIO'R FOOD PROGRAI FCSS POWER BARS SENIOR'S MEALS POLICY SEMINAR SUBSCRIPTION - MAY 2024 SUBSCRIPTION - MAY 2024 FLOWERS FOR COUNCILOR SCHMII FCSS MEAL - CONF SENIOR'S MEALS	(204.63) 102.77 20.28 10.69 4.49 57.24 27.29 105.28 73.50 31.40 118.97	3,531.58
20240308	2024-06-20	BUMPER TO BUMPER	48054 48067	PAYMENT PARKS EQUIPMENT REPAIRS NUTS, BOLTS & WASHERS	62.52 1.11	63.63
20240309	2024-06-20	CARSTAIRS PUBLIC LIBRARY	1	PAYMENT FCSS EXTERNAL FUNDING - 2024	200.00	200.00
20240310	2024-06-20	FORSBERG, RICHARD	5	PAYMENT PRL BOARD MEETING	40.00	40.00
20240311	2024-06-20	GREGG DISTRIBUTORS LP	069-380041 069-380042 069-386825 069-386826 069-386827	PAYMENT OIL SUCTION GUN BATTERY CANADA DAY FLAGS ROUNDUP	237.64 26.44 4.83 11.76 172.58	453.25
20240312	2024-06-20	GUNDERSON, JENNIFER	8	PAYMENT CLEANING SERVICES	255.00	255.00
20240313	2024-06-20	MLT AIKINS	6468353	PAYMENT LEGAL FEES - CIVIL CLAIM	2,403.45	2,403.45
20240314	2024-06-20	MOUNTAIN VIEW REGIONAL WASTE	0000053539	PAYMENT LANDFILL CHARGES	1,077.67	1,077.67
20240315	2024-06-20	OUR CAN CO., DIVISION OF BUCKWHEAT'S CONTRAC	19131	PAYMENT PORTABLE TOILET CLEANING	252.00	252.00
20240316	2024-06-20	RUBY ROCK ASPHALT WORKS LTD.	A24-0031	PAYMENT ASPHALT PATCHING	37,800.00	37,800.00
20240317	2024-06-20	SHRED-IT INTERNATIONAL ULC	8100769291	PAYMENT SHREDDING SERVICES	217.56	217.56
20240318	2024-06-20	THE BOARD OF TRUSTEES OF CHINOOK'S SCHOOL I	SI00418	PAYMENT BUS CHARTER	583.98	583.98
20240319	2024-06-20	ZONE 3 BUSINESS SOLUTIONS INC.	158671	PAYMENT COPIER USAGE	353.02	353.02
20240320	2024-06-28	RYAN, SANDRA A				
20240321	2024-06-28	THOMPSON, JENNIE L				
20240322	2024-06-28	O'CONNOR, KAREN M				
20240323	2024-06-28	WIENS, BARRY				
20240324	2024-06-28	DRANEY, ERIC S				
20240325	2024-06-26	CREMONA SCHOOL ENHANCEMENT SOCIETY	2	PAYMENT SUPPORT ON AGING PLAYGROUND	5,000.00	5,000.00
20240326	2024-06-26	ONSITE SERVICES	1304	PAYMENT SEWER BACKUP - 121 EDEY CLOSE	630.00	630.00

Total 164,688.93

*** End of Report ***



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2023 Actual	June 2024 Actual	2024 Actual	2024 Budget
TAXES & REQUISITIONS					
1-00-00-111-00	Residential Property Taxes	(356,751.09)	0.00	(382,567.04)	(383,080.06)
1-00-00-112-00	Commercial Property Taxes	(80,397.24)	0.00	(85,194.58)	(112,490.98)
1-00-00-113-00	Industrial Property Taxes	0.00	0.00	0.00	0.00
1-00-00-114-00	Farmland Property Taxes	(337.42)	0.00	(425.72)	(509.51)
1-00-00-115-00	Linear Taxes	(13,262.38)	0.00	(15,638.36)	(14,858.04)
1-00-00-118-00	Designated Industrial Property	(75.40)	0.00	(81.94)	(81.94)
1-00-00-120-00	Alberta School Foundation Tax Levy	(130,166.11)	0.00	(138,278.82)	(138,324.26)
1-00-00-121-00	Seniors' Foundation Tax Levy	(19,645.39)	0.00	(19,949.26)	(19,956.22)
1-00-00-210-00	Grants In Lieu	(1,922.70)	0.00	(1,966.72)	(1,966.72)
1-00-00-122-00	AB Policing Levy	(18,765.51)	0.00	(19,581.30)	(14,588.24)
1-00-00-510-00	Penalties & Costs on Taxes	(6,399.09)	0.00	(3,117.42)	(6,500.00)
*	TOTAL TAXES & REQUISITIONS	(627,722.33)	0.00	(666,801.16)	(692,355.97)
TAXES & REQUISITIONS EXP					
2-00-00-754-00	Designated Industrial Requisition	0.00	0.00	0.00	82.10
2-00-00-755-00	AB Policing Requisition	15,585.00	0.00	0.00	19,563.59
2-00-00-740-00	ASFF Requisition	130,671.23	0.00	32,667.81	138,288.99
2-00-00-753-00	MV Seniors's Housing Requisition	19,678.00	0.00	14,967.75	19,957.00
*	TOTAL TAXES & REQUISITIONS EXP	165,934.23	0.00	47,635.56	177,891.68
**	TOTAL TAX REVENUE FOR MUNICIPA	(461,788.10)	0.00	(619,165.60)	(514,464.29)



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2023 Actual	June 2024 Actual	2024 Actual	2024 Budget
COUNCILLOR EXPENSE					
2-11-00-146-00	Community Grants & Enhancements	0.00	5,000.00	5,000.00	500.00
2-11-00-170-00	Election Costs	4,688.37	0.00	1,207.98	2,500.00
2-11-00-220-00	Advertising	494.50	0.00	497.00	300.00
2-11-00-232-00	Legal Fees	0.00	2,289.00	6,251.81	2,000.00
2-11-00-270-00	Miscellaneous Costs & Services	1,879.18	618.57	3,003.84	1,250.00
2-11-00-560-00	Building Rental	0.00	0.00	0.00	0.00
2-11-01-100-00	Per Diems & Meetings - Cnc 1	2,580.00	240.00	1,460.00	2,600.00
2-11-01-140-00	Benefits Cnc 1	50.04	5.88	45.10	50.00
2-11-00-225-00	Registrations & Memberships	2,425.30	350.00	1,986.07	2,500.00
2-11-00-230-00	Professional & Consulting Services	255.00	4,532.14	5,652.14	8,000.00
2-11-01-148-00	CONVENTN/COUN 1/PER DIEM	0.00	0.00	0.00	0.00
2-11-01-211-00	Travel & Subsistence - Cncl 1	90.90	0.00	0.00	100.00
2-11-02-100-00	Per Diems & Meetings - Cnc 2	2,930.00	815.00	2,005.00	4,000.00
2-11-02-140-00	Benefits Cnc 2	65.98	51.11	89.58	150.00
2-11-02-211-00	Travel & Subsistence - Cncl 2	117.16	0.00	94.69	150.00
2-11-03-100-00	Per Diems & Meetings - Cnc 3	1,490.00	175.00	875.00	2,000.00
2-11-03-140-00	Benefits Cnc 3	28.61	4.29	21.45	65.00
2-11-03-148-00	CONVENTIONS/TRAINING-CNC 3	0.00	0.00	0.00	500.00
2-11-03-211-00	Travel & Subsistence - Cncl 3	0.00	0.00	0.00	150.00
2-11-04-100-00	Per Diems & Meetings - Cnc 4	2,100.00	175.00	875.00	2,300.00
2-11-04-140-00	Benefits Cnc 4	40.32	4.29	21.45	50.00
2-11-04-148-00	CONVENTION/COUN4/PER DIEM	0.00	0.00	0.00	500.00
2-11-04-211-00	Travel & Subsistence - Cncl 4	(30.30)	0.00	0.00	500.00
2-11-05-100-00	Per Diems & Meetings - Cnc 5	1,750.00	175.00	525.00	2,300.00
2-11-05-140-00	Benefits Cnc 5	33.60	4.29	12.87	50.00
2-11-05-148-00	CONVENTN/COUN 2/PER DIEM	0.00	0.00	0.00	250.00
2-11-05-211-00	Travel & Subsistence - Cncl 5	137.36	0.00	0.00	250.00
2-69-00-230-01	Prof. Services - Janitorial FCSS/Council	730.00	75.00	135.00	500.00
2-69-00-510-01	Building General Supplies FCSS/Council	0.00	0.00	74.81	500.00
2-69-00-528-01	Building Repairs Main FCSS/Council	0.00	0.00	28.38	500.00
2-69-00-540-01	Electricity FCSS/Council	2,342.70	149.44	987.39	1,250.00
2-69-00-543-01	Natural Gas FCSS/Council	2,613.36	143.74	1,346.87	1,500.00
*P	TOTAL COUNCILLOR EXPENSE	26,812.08	14,807.75	32,196.43	37,265.00



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2023 Actual	June 2024 Actual	2024 Actual	2024 Budget
ADMIN & GENERAL					
1-12-00-410-00	Tax Certificate & Information	(600.00)	(120.00)	(400.00)	(1,560.00)
1-12-00-155-00	Business License	(925.00)	(100.00)	(1,125.00)	(1,000.00)
1-12-00-510-00	Penalties & Costs on Accounts Receivable	0.00	0.00	0.00	0.00
1-12-00-550-00	Return on Investments	(2,047.22)	0.00	(59.67)	(200.00)
1-12-00-590-00	Other Revenue - Admin	(1,165.37)	(175.00)	(1,178.71)	(2,000.00)
1-12-00-591-00	Sales of Miscellaneous Goods & Services	(225.16)	0.00	0.00	(50.00)
1-12-00-840-00	Provincial Grant	(54,536.00)	0.00	0.00	(54,520.00)
* TOTAL ADMIN & GENERAL		(59,498.75)	(395.00)	(2,763.38)	(59,330.00)
ADMINISTRATION EXPENSE					
2-12-00-100-00	Salaries & Wages	56,059.65	3,655.68	26,536.33	46,000.00
2-12-00-140-00	Employee Benefits	7,315.98	543.82	3,824.60	6,000.00
2-12-00-148-00	Training & Development - Admin	0.00	0.00	0.00	250.00
2-12-00-150-00	Freight & Postage	628.30	37.77	37.77	200.00
2-12-00-220-00	Advertising	1,327.73	0.00	0.00	1,400.00
2-12-00-210-00	Licenses & Permits - Admin	0.00	0.00	0.00	25.00
2-12-00-211-00	Travel & Subsistence	403.32	0.00	0.00	250.00
2-12-00-217-00	Telephone, Internet & Security	14,448.57	1,235.08	6,049.50	10,000.00
2-12-00-224-00	Resource Materials/Supplies	0.00	0.00	0.00	100.00
2-12-00-225-00	Registrations & Memberships	356.50	0.00	325.00	500.00
2-12-00-230-00	Professional Services	8,220.76	356.25	13,255.09	18,000.00
2-12-00-231-00	Assessment Services	8,576.24	650.00	5,400.91	8,600.00
2-12-00-232-00	Legal Fees	6,754.29	0.00	1,069.52	12,000.00
2-12-00-233-00	Audit Fees	14,465.00	0.00	13,350.00	22,000.00
2-12-00-274-00	Insurance	24,416.00	0.00	26,440.00	20,000.00
2-12-00-510-00	General Office Supplies	3,186.47	11.80	2,174.78	7,000.00
2-12-00-511-00	Computer Supplies & Furnishings	1,380.60	0.00	134.95	0.00
2-12-00-515-00	TECHNOLOGY	4,974.43	126.26	7,421.60	500.00
2-12-00-519-00	Miscellaneous Supplies & Costs	0.00	0.00	0.00	0.00
2-12-00-525-00	Rentals & Leases	4,228.43	336.21	2,203.46	4,200.00
2-12-00-526-00	SHRED-IT	193.65	207.20	207.20	200.00
2-12-00-528-00	Equip -Repairs/Maint.-Admin	0.00	0.00	0.00	400.00
2-12-00-528-01	Building -Repairs/Maint.-Admin	0.00	0.00	0.00	500.00
2-12-00-543-00	Natural Gas	0.00	0.00	0.00	0.00
2-12-00-814-00	Service Charges & Interest	2,448.24	0.00	2,106.30	9,600.00
2-12-00-815-00	Penny Rounding	(0.04)	0.00	0.00	0.00
2-12-00-823-00	Loan Interest - LOC	5,490.64	0.00	0.00	200.00



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2023 Actual	June 2024 Actual	2024 Actual	2024 Budget
2-12-00-915-00	Bad Debt - Accounts Receivable	0.00	0.00	0.00	0.00
2-12-00-915-01	Bad Debt - Property Taxes	967.96	0.00	0.00	0.00
2-12-00-995-00	Building Amortization - Admin	7,155.72	0.00	0.00	0.00
2-12-00-995-01	Office Equipment Amortization	7,586.14	0.00	0.00	0.00
2-69-00-528-00	Building Repairs Maint - Admin	599.98	0.00	986.46	400.00
2-69-00-230-00	Professional Services/Janitorial Admin	865.00	60.00	2,015.39	3,000.00
2-69-00-540-00	Electricity Admin	2,913.42	75.12	919.08	9,500.00
2-69-00-543-00	Natural Gas Admin	1,184.56	71.84	732.53	7,500.00
		186,147.54	7,367.03	115,190.47	188,325.00
*	TOTAL ADMINISTRATION EXPENSE				
**	NET ADMINISTRATION	153,460.87	21,779.78	144,623.52	166,260.00
 CAO EXPENSES					
2-12-01-100-00	Salaries & Wages - CAO	79,848.38	6,465.74	45,565.48	84,000.00
2-12-01-140-00	Employee Benefits - CAO	9,969.36	1,353.84	9,497.66	15,000.00
2-12-01-148-00	Training & Development - CAO	185.00	54.51	54.51	1,000.00
2-12-01-211-00	Travel & Subsistance - CAO	79.10	0.00	0.00	1,200.00
2-12-01-211-01	Accomodations - CAO	0.00	0.00	0.00	1,000.00
2-12-01-217-00	Telephone & Internet - CAO	0.00	0.00	0.00	0.00
2-12-01-223-00	Membership & Registrations-CAO	50.00	0.00	0.00	500.00
2-12-01-225-00	Conference Registrations - CAO	0.00	0.00	0.00	500.00
		90,131.84	7,874.09	55,117.65	103,200.00
*	TOTAL CAO EXPENSES				
***	TOTAL NET ADMIN & CAO	(218,195.39)	29,653.87	(419,424.43)	(245,004.29)



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2023 Actual	June 2024 Actual	2024 Actual	2024 Budget
FIRE REVENUE					
1-23-00-590-00	Revenue - Fire	0.00	0.00	(4,565.22)	(5,000.00)
*	TOTAL FIRE REVENUE	0.00	0.00	(4,565.22)	(5,000.00)
FIRE EXPENSES					
2-23-00-217-00	Telephone, Internet & Security	4,529.71	97.00	485.00	1,200.00
2-23-00-230-00	Professional Services	1,301.08	0.00	0.00	1,200.00
2-23-00-510-00	General Supplies	0.00	0.00	0.00	0.00
2-23-00-526-00	Equipment Purchases - Fire	4,220.29	0.00	31,039.56	4,000.00
2-23-00-528-01	Firehall Repairs & Maintenance	2,374.54	102.20	594.70	2,500.00
2-23-00-740-00	Fire Services Requisition	56,535.00	0.00	1,283.68	74,898.85
2-69-00-230-04	Prof. Services - Janitorial - Firehall	360.00	120.00	660.00	1,200.00
2-69-00-543-04	Natural Gas - Fire Hall	2,369.43	181.34	1,502.72	7,500.00
2-69-00-540-04	Electricity - Fire Hall	5,826.85	450.77	2,138.71	9,500.00
*	TOTAL FIRE EXPENSES	77,516.90	951.31	37,704.37	101,998.85
DISASTER SERVICES EXPENSE					
2-24-00-230-00	Professional Services - Disaster Serv.	0.00	0.00	0.00	35.00
*	TOTAL DISASTER SERVICES EXPENS	0.00	0.00	0.00	35.00
BYLAW & ENFORCEMENT					
1-26-00-420-00	Traffic Fines	0.00	0.00	0.00	(100.00)
1-26-00-450-00	Bylaw Fines	0.00	0.00	0.00	(100.00)
1-26-00-521-00	Dog License Fees	(150.00)	0.00	(25.00)	(150.00)
*	TOTAL BYLAW & ENFORCEMENT	(150.00)	0.00	(25.00)	(350.00)
BYLAW & ENFORCEMENT EXPENSE					
2-26-00-230-00	Professional Services - Bylaw	150.00	0.00	0.00	500.00
2-26-00-510-00	General Supplies	0.00	0.00	218.40	0.00
*	TOTAL BYLAW & ENFORCEMENT EXPE	150.00	0.00	218.40	500.00
**	NET BYLAW & ENFORCEMENT	77,516.90	951.31	33,332.55	97,183.85



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2023 Actual	June 2024 Actual	2024 Actual	2024 Budget
PUBLIC WORKS					
1-31-00-254-00	Costs Recovered - Public Works	0.00	0.00	0.00	0.00
*	TOTAL PUBLIC WORKS	0.00	0.00	0.00	0.00
PUBLIC WORKS EXPENSE					
2-31-00-100-00	Salaries & Wages	23,568.92	2,149.50	21,370.01	25,000.00
2-31-00-140-00	Employee Benefits	3,205.49	378.14	3,927.76	5,250.00
2-31-00-148-00	Training & Development - Public Works	150.00	0.00	0.00	500.00
2-31-00-150-00	Freight & Postage	0.00	0.00	51.91	0.00
2-31-00-211-00	Travel & Subsistance	0.00	0.00	0.00	500.00
2-31-00-217-00	Telephone & Internet	336.83	25.99	129.50	1,000.00
2-31-00-223-00	Memberships & Registration	0.00	0.00	0.00	0.00
2-31-00-230-00	Professional Services	696.95	0.00	45.41	0.00
2-31-00-515-00	TECHNOLOGY	1,786.10	0.00	0.00	1,000.00
2-31-00-518-00	Protective Clothing, Etc.	248.99	0.00	53.25	750.00
2-31-00-521-00	Fuel Costs	3,906.81	535.16	1,551.66	7,000.00
2-31-00-528-00	Equipment - Repairs/Maintenance - PW	9,546.52	226.32	3,008.20	10,000.00
2-31-01-230-00	Professional Services - Shop	0.00	0.00	0.00	0.00
2-31-01-510-00	General Supplies - Shop	0.00	0.00	0.00	500.00
2-31-01-512-00	Shop Tools	1,081.11	25.18	3,195.09	3,000.00
2-31-01-528-00	Equip. Repairs & Maintenance - Shop	0.00	0.00	0.00	0.00
2-31-01-528-01	Building Repairs & Maintenance - Shop	0.00	0.00	0.00	0.00
2-69-00-528-02	Building Repairs & Main PW Shop	0.00	0.00	854.98	3,500.00
2-69-00-540-02	Electricity PW	20,110.04	976.71	6,931.64	25,000.00
2-69-00-543-02	Natural Gas PW Shop	5,736.83	429.10	3,979.43	7,000.00
*	TOTAL PUBLIC WORKS EXPENSE	70,374.59	4,746.10	45,098.84	90,000.00
**	NET PUBLIC WORKS	70,374.59	4,746.10	45,098.84	90,000.00



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2023 Actual	June 2024 Actual	2024 Actual	2024 Budget
ROADWAYS EXPENSE					
2-32-00-100-00	SALARIES & WAGES	13,089.78	294.13	13,552.40	20,000.00
2-32-00-140-00	Employee Benefits	1,396.45	72.92	2,701.07	4,400.00
2-32-00-150-00	Freight & Postage	0.00	0.00	0.00	0.00
2-32-00-220-00	Advertising	0.00	0.00	0.00	200.00
2-32-00-230-00	Other Contracted Services - Streets	138.00	0.00	884.00	1,500.00
2-32-00-252-01	Snow Removal	2,860.00	0.00	3,215.00	3,000.00
2-32-00-510-00	General Supplies	1,412.08	0.00	2,231.02	500.00
2-32-00-514-00	Signage	0.00	0.00	2,341.63	5,000.00
2-32-00-520-00	Chemicals - Street	642.24	0.00	0.00	1,000.00
2-32-00-521-00	Fuel Costs - Roads	934.19	185.86	1,480.14	1,500.00
2-32-00-528-00	Repairs & Maintenance - Roads	17,356.70	36,442.30	48,085.36	50,000.00
2-32-00-540-00	Street Lights	19,296.96	1,519.09	8,293.57	25,000.00
2-32-00-831-00	Debenture-Interest	0.00	0.00	0.00	5,653.76
2-32-00-832-00	Debenture-Principle	0.00	0.00	0.00	65,455.76
2-32-01-512-00	SMALL TOOLS - ROADS	599.95	0.00	0.00	1,000.00
* TOTAL ROADWAYS EXPENSE		57,726.35	38,514.30	82,784.19	184,209.52



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2023 Actual	June 2024 Actual	2024 Actual	2024 Budget
WATER REVENUE					
1-41-00-410-00	Basic Fees - Water	(22,593.48)	(2,796.00)	(16,792.80)	(34,272.00)
1-41-00-411-00	Water Consumption Fees	(120,433.84)	(10,295.60)	(61,021.60)	(125,000.00)
1-41-00-412-00	Bulk Water Sales	(47,422.21)	(8,603.10)	(35,393.10)	(50,000.00)
1-41-00-510-00	Utility Penalties	(3,858.33)	(749.29)	(3,338.12)	(3,500.00)
1-41-00-540-00	Franchise & Concess.	(57,532.01)	(1,834.79)	(26,868.97)	(50,000.00)
1-41-00-590-00	Other Revenue - Water	(112,818.52)	0.00	0.00	(19,000.00)
* TOTAL WATER		(364,658.39)	(24,278.78)	(143,414.59)	(281,772.00)
WATER EXPENSE					
2-41-00-100-00	Salaries & Wages	17,847.72	3,197.25	25,037.00	30,000.00
2-41-00-140-00	Employee Benefits	3,014.54	657.81	5,170.98	5,250.00
2-41-00-148-00	Training & Development - Water	736.58	0.00	0.00	1,500.00
2-41-00-150-00	Freight & Postage	3,770.33	485.15	2,077.69	5,000.00
2-41-00-210-00	Licenses - Water	0.00	0.00	0.00	2,500.00
2-41-00-211-00	Travel & Subsistence	0.00	0.00	0.00	250.00
2-41-00-223-00	Memberships - Water	2,500.00	0.00	0.00	0.00
2-41-00-225-00	Conference Registrations	0.00	0.00	0.00	1,500.00
2-41-00-230-00	Professional Services	8,169.80	0.00	3,852.62	5,000.00
2-41-00-253-00	R & M - Infrastructure	12,037.38	0.00	20,976.76	50,000.00
2-41-00-274-00	INSURANCE	0.00	0.00	0.00	10,000.00
2-41-00-510-00	General Supplies	994.54	0.00	784.29	1,000.00
2-41-00-515-00	Aquatech - Sub - Contracting Services	88,488.27	0.00	2,777.33	25,000.00
2-41-00-516-00	Water Meters	2,372.69	0.00	511.41	1,000.00
2-41-00-520-00	Chemicals - Water	7,151.36	0.00	0.00	7,500.00
2-41-00-528-00	Equipment - Repairs/Maintenance	5,318.19	70.30	6,121.81	7,500.00
2-41-00-528-01	Building - Repairs/Maintenance	0.00	0.00	0.00	1,000.00
2-41-00-528-03	BULK WATER STN REPAIRS	900.00	0.00	320.88	500.00
2-41-00-995-00	Engineered Structure - Amortization	61,822.80	0.00	0.00	0.00
2-41-00-995-01	Land/Improvement - Amortization	0.00	0.00	0.00	0.00
2-41-00-995-02	Water Equip & Meter - Amortization	6,197.21	0.00	0.00	0.00
2-69-00-540-03	Electricity Water	29,812.78	1,464.11	10,613.27	35,000.00
2-69-00-543-03	Natural Gas Water Wells	982.57	0.00	158.00	1,500.00
* TOTAL WATER EXPENSE		252,116.76	5,874.62	78,402.04	191,000.00
** NET WATER		(54,815.28)	20,110.14	17,771.64	93,437.52



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2023 Actual	June 2024 Actual	2024 Actual	2024 Budget
SANITARY REVENUE					
1-42-00-410-00	Basic Fees - Sewer	(16,037.35)	(1,864.00)	(11,195.20)	(22,656.00)
1-42-00-411-00	Sewer Consumption Fees	(26,152.07)	(2,445.44)	(14,492.46)	(66,323.10)
1-42-00-540-00	Franchise & Concess.	(13,788.68)	(1,223.19)	(10,631.97)	(12,000.00)
*	TOTAL SANITARY	(55,978.10)	(5,532.63)	(36,319.63)	(100,979.10)
SANITARY EXPENSE					
2-42-00-100-00	Salaries & Wages	944.00	0.00	2,584.75	5,000.00
2-42-00-140-00	Employee Benefits	129.27	0.00	552.63	500.00
2-42-00-210-00	Licenses - Sewer	0.00	0.00	0.00	0.00
2-42-00-230-00	Professional Services - Sewer	455.00	0.00	0.00	2,000.00
2-42-00-253-00	R & M - Infrastructure	0.00	0.00	30,901.36	45,000.00
2-42-00-270-00	Lab Testing	53.13	0.00	133.01	250.00
2-42-00-510-00	General Supplies	74.74	0.00	35.76	500.00
2-42-00-520-00	Chemicals - Sewer	1,032.41	0.00	0.00	1,200.00
2-42-00-523-00	Sewer Flushing	0.00	0.00	0.00	5,000.00
2-42-00-528-00	Equipment- Repairs & Maint. Sewer	11,692.50	1,531.49	3,229.87	10,000.00
2-42-01-528-00	Equipment - Repairs/Maint. - Storm Water	0.00	0.00	0.00	1,000.00
*	TOTAL SANITARY EXPENSE	14,381.05	1,531.49	37,437.38	70,450.00
**	NET WASTEWATER	(41,597.05)	(4,001.14)	1,117.75	(30,529.10)
GARBAGE REVENUE					
1-43-00-254-00	Costs Recovered - Garbage	0.00	0.00	0.00	0.00
1-43-00-410-00	Solid Waste Collection Fee	(48,401.27)	(4,200.00)	(25,228.00)	(61,800.00)
*	TOTAL GARBAGE	(48,401.27)	(4,200.00)	(25,228.00)	(61,800.00)
GARBAGE EXPENSE					
2-43-00-230-00	Other Contracted Services - Garbage	0.00	0.00	0.00	0.00
2-43-00-241-00	Solid Waste Disposal	44,285.69	5,485.04	18,011.53	36,250.00
2-43-00-510-00	General Supplies	0.00	0.00	0.00	250.00
2-43-00-850-00	Waste Commission Grant	9,335.46	0.00	2,504.02	20,000.00
*	TOTAL GARBAGE EXPENSE	53,621.15	5,485.04	20,515.55	56,500.00
**	NET WASTE	5,219.88	1,285.04	(4,712.45)	(5,300.00)



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2023 Actual	June 2024 Actual	2024 Actual	2024 Budget
FCSS REVENUE					
1-51-00-840-00	Grant - Prov. - FCSS	(14,847.31)	0.00	(10,108.81)	(14,500.00)
1-51-00-850-00	Grant - Local Govt. - FCSS	(61,478.17)	0.00	(47,808.00)	(47,808.00)
1-51-00-850-01	MVC Wage Grant	(10,000.00)	0.00	(10,000.00)	(10,000.00)
1-51-00-850-02	Village of Cremona 20% Grant	0.00	0.00	0.00	(3,330.33)
* TOTAL FCSS		(86,325.48)	0.00	(67,916.81)	(75,638.33)
FCSS EXPENSE					
2-51-00-100-00	Salaries & Wages	34,855.07	2,779.31	18,204.79	36,000.00
2-51-00-140-00	Employee Benefits	7,670.35	590.63	4,175.86	8,000.00
2-51-00-148-00	Training & Development - FCSS	0.00	309.35	309.35	0.00
2-51-00-150-00	Freight & Postage	23.14	11.60	11.60	50.00
2-51-00-211-00	Travel & Subsistence	3,175.39	30.10	471.11	2,500.00
2-51-00-217-00	Telephone & Internet	2,362.30	165.90	824.40	2,200.00
2-51-00-220-00	Advertising	988.75	0.00	250.00	500.00
2-51-00-223-00	Memberships - FCSS	114.00	0.00	0.00	125.00
2-51-00-225-00	Conference Registrations	1,005.00	0.00	175.00	1,000.00
2-51-00-230-00	Professional Services	2,680.70	(320.00)	2,175.24	2,000.00
2-51-00-231-00	Janitorial	0.00	0.00	0.00	250.00
2-51-00-400-00	Community Programs	7,122.54	0.00	2,208.18	2,200.00
2-51-00-410-00	Adult Programs	3,507.05	0.00	282.63	3,000.00
2-51-00-411-00	Children-Youth Programs	6,884.46	0.00	2,162.61	3,000.00
2-51-00-412-00	Family Programs	(245.36)	0.00	0.00	1,000.00
2-51-00-413-00	Adult & Seniors' Programs	17,668.74	383.08	2,118.70	0.00
2-51-00-414-00	Local Grants (External Funding)	6,200.00	5,700.00	8,700.00	6,300.00
2-51-00-510-00	General Supplies	1,684.19	84.47	2,227.98	0.00
2-51-00-560-00	COPIER LEASE	3,105.12	0.00	935.58	3,150.00
2-51-00-990-05	Community Newsletter	1,126.42	179.38	331.57	1,120.00
* TOTAL FCSS EXPENSE		99,927.86	9,913.82	45,564.60	72,395.00
** NET FCSS		13,602.38	9,913.82	(22,352.21)	(3,243.33)



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2023 Actual	June 2024 Actual	2024 Actual	2024 Budget
FOOD PANTRY					
1-51-00-990-15	FCSS FOOD PANTRY	(1,418.80)	(300.00)	(1,937.35)	0.00
2-51-00-990-15	FOOD PANTRY	1,047.28	0.00	339.24	0.00
*	TOTAL FOOD PANTRY	(371.52)	(300.00)	(1,598.11)	0.00
FOOD PANTRY EXPENSE					
2-51-00-990-14	Adult Programs	0.00	0.00	0.00	0.00
*	TOTAL FOOD PANTRY EXPENSE	0.00	0.00	0.00	0.00
**P	SURPLUS /DEFICIT	(371.52)	(300.00)	(1,598.11)	0.00
YEAR GRANT REVENUE					
1-51-00-990-07	MVC Grant - Health Funding - First Aid	0.00	(1,593.75)	(1,593.75)	0.00
1-51-00-990-08	MVC Grant - TPT Grant	0.00	0.00	(3,075.00)	0.00
1-51-00-990-01	Donations/Fees - Summer Fun	(7,225.00)	(5,531.25)	(5,531.25)	(3,500.00)
*	TOTAL YEAR GRANT REVENUE	(7,225.00)	(7,125.00)	(10,200.00)	(3,500.00)
**	TOTAL REVENUE	(7,225.00)	(7,125.00)	(10,200.00)	(3,500.00)
SENIOR MEAL REVENUE					
1-51-00-990-17	FCSS SENIOR'S MEALS PROGRAM	0.00	0.00	(435.00)	0.00
*	TOTAL SENIOR MEAL REVENUE	0.00	0.00	(435.00)	0.00
SENIOR MEAL EXPENSE					
2-51-00-990-17	FCSS SENIOR'S MEALS PROGRAM	0.00	1,470.17	1,470.17	0.00
*	TOTAL SENIOR MEAL EXPENSE	0.00	1,470.17	1,470.17	0.00
**P	SURPLUS / DEFICIT	0.00	1,470.17	1,035.17	0.00



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2023 Actual	June 2024 Actual	2024 Actual	2024 Budget
CEMETERY REVENUE					
1-56-00-410-00	Plot - Cemetery	(1,350.00)	0.00	(467.50)	(1,500.00)
1-56-00-411-00	Perpetual Care - Cemetery	(1,650.00)	0.00	(200.00)	(2,000.00)
1-56-00-412-00	Opening & Closing - Cemetery	(750.00)	0.00	(150.00)	(1,000.00)
1-56-00-850-00	Grant - Local Govt. - Cemetery	0.00	(1,500.00)	(1,500.00)	(1,500.00)
* TOTAL CEMETERY		(3,750.00)	(1,500.00)	(2,317.50)	(6,000.00)
CEMETERY EXPENSE					
2-56-00-100-00	Salaries & Wages	0.00	498.54	1,089.62	5,000.00
2-56-00-140-00	Employee Benefits	0.00	99.27	178.69	850.00
2-56-00-148-00	Training & Development - Cemetery	0.00	0.00	0.00	0.00
2-56-00-230-00	Professional Services - Cemetery	750.00	0.00	0.00	1,000.00
2-56-00-510-00	General Supplies	0.00	0.00	0.00	250.00
2-56-00-528-00	Repairs & Maintenance - Cemetery	0.00	0.00	0.00	1,500.00
* TOTAL CEMETERY EXPENSE		750.00	597.81	1,268.31	8,600.00
PLAN & DEVELOPMENT REVENUE					
1-61-00-410-00	Building Permits	(528.08)	0.00	(490.14)	(1,100.00)
1-61-00-419-00	Compliance Certificates	(100.00)	(100.00)	(400.00)	(1,000.00)
1-61-00-520-00	Development Permits	0.00	(100.00)	(400.00)	(1,200.00)
1-61-00-521-00	Subdivision Fees	0.00	0.00	0.00	(1,000.00)
1-61-00-522-00	Zoning - Re-Zoning Fees	0.00	0.00	0.00	(250.00)
1-61-00-523-00	Encroachment & Waiver Fees	0.00	0.00	0.00	0.00
1-61-00-595-00	Appeal Fees	0.00	0.00	0.00	0.00
1-61-00-590-00	Land Sales	0.00	0.00	(41,935.85)	(47,000.00)
* TOTAL PLANNING & DEVELOPMENT		(628.08)	(200.00)	(43,225.99)	(51,550.00)
PLAN & DEVELOPMENT EXPENSE					
2-61-00-220-00	Advertising	0.00	0.00	0.00	500.00
2-61-00-230-00	Professional Services	527.32	0.00	4,500.00	15,000.00
2-61-00-233-00	Land Title Changes	65.75	0.00	0.00	150.00
2-61-00-148-00	Training - Planning	57.24	0.00	0.00	500.00
* TOTAL PLANNING & DEVELOPMENT E		650.31	0.00	4,500.00	16,150.00
** NET PLANNING & DEVELOPMENT		(2,977.77)	(1,102.19)	(39,775.18)	(32,800.00)



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2023 Actual	June 2024 Actual	2024 Actual	2024 Budget
CULTURE & RECR. REVENUE					
1-71-00-990-02	Donation - Cremona Days	(8,850.00)	(7,225.00)	(9,550.00)	(13,780.00)
1-71-00-990-08	Donation/Fees - WinterFest	(4,000.00)	0.00	200.10	(4,000.00)
*	TOTAL CULTURE & RECREATION	(12,850.00)	(7,225.00)	(9,349.90)	(17,780.00)
CULTURE & RECR. EXPENSE					
2-71-00-990-08	WinterFest	1,747.62	300.00	336.20	1,500.00
2-71-00-990-02	Cremona Days	10,155.68	11.20	5,358.10	13,000.00
*	TOTAL CULTURE & RECREATION EXP	11,903.30	311.20	5,694.30	14,500.00
**	NET CULTURE & REC	(946.70)	(6,913.80)	(3,655.60)	(3,280.00)
PARKS & RECR. REV					
1-71-00-830-00	Grant - Recreation - Federal	0.00	0.00	0.00	(2,610.00)
1-71-00-990-00	Donation - Recreation	0.00	0.00	0.00	(1,000.00)
1-71-00-850-00	Grant - Local Govt -Recreation	0.00	0.00	0.00	0.00
1-71-00-990-01	Donation - Playground	0.00	0.00	0.00	0.00
*	TOTAL PARKS & RECREATION	0.00	0.00	0.00	(3,610.00)
PARKS & RECREATION EXPENSE					
2-72-00-100-00	SALARIES & WAGES	24,363.79	3,394.79	8,113.28	25,000.00
2-72-00-140-00	Employee Benefits	4,208.66	592.10	1,185.12	4,300.00
2-72-00-521-00	Fuel Costs - Parks	1,022.48	0.00	189.85	1,500.00
2-72-01-512-00	Parks - Small Tools	486.00	0.00	0.00	500.00
2-72-00-148-00	Training & Development - Parks	0.00	0.00	0.00	0.00
2-72-00-230-00	Other Contracted Services	1,781.00	445.00	2,579.48	2,500.00
2-72-00-510-00	General Supplies	2,418.04	164.36	874.33	1,500.00
2-72-00-513-00	Beautification - Parks	0.00	0.00	0.00	5,000.00
2-72-00-528-00	Equipment Repairs & Maint. - Park	1,546.05	59.54	2,062.78	2,000.00
2-72-00-528-01	Playground Repairs & Maint.	0.00	0.00	0.00	0.00
*	TOTAL PARKS & RECREATION EXPEN	35,826.02	4,655.79	15,004.84	42,300.00
**	NET PARK & REC	35,826.02	4,655.79	15,004.84	38,690.00



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2023 Actual	June 2024 Actual	2024 Actual	2024 Budget
LIBRARY					
1-74-00-590-00	Other Revenue - Library	0.00	0.00	0.00	(8,497.60)
1-74-00-850-00	Grants - Local Govt - Library	(34,811.88)	0.00	(35,861.00)	(35,861.00)
1-74-00-254-01	LIB COST RECOVERY - ELECTRICITY	(2,255.86)	1,212.50	466.58	(3,500.00)
1-74-00-254-02	LIB COST RECOVERY - GAS	(890.89)	372.98	37.59	(1,850.00)
1-74-00-254-03	LIB COST RECOVERY - TELEPHONE	(629.82)	(209.94)	(419.88)	(700.00)
* TOTAL LIBRARY		(38,588.45)	1,375.54	(35,776.71)	(50,408.60)
LIBRARY EXPENSE					
2-74-00-274-00	Insurance Library	927.50	0.00	0.00	850.00
2-74-00-528-00	Repairs & Maintenance - Library	0.00	0.00	0.00	250.00
2-74-00-850-00	Cremona Library	42,841.88	44,358.60	44,358.60	35,861.00
2-74-00-850-02	CREMONA LIBRARY -VILLAGE ALLOCATION	0.00	0.00	0.00	8,497.60
2-74-00-850-01	Parkland Regional Library	3,657.50	0.00	3,112.02	4,150.00
2-74-00-217-00	Library Office Phone	668.00	0.00	199.95	0.00
2-69-00-540-05	Electricity - Library	2,913.44	75.13	919.11	3,500.00
2-69-00-543-05	Natural Gas - Library	1,184.70	30.24	690.91	1,850.00
* TOTAL LIBRARY EXPENSE		52,193.02	44,463.97	49,280.59	54,958.60
** SURPLUS / DEFESET		13,604.57	45,839.51	13,503.88	4,550.00

*** End of Report ***

MEETING: Regular Council Meeting

Date: July 16, 2024

AGENDA NO.: 8 b)

TITLE: Reports – CAO Report

ORIGINATED BY: *Karen O'Connor CAO*

BACKGROUND / PROPOSAL:

Once a month the CAO will provide an update on the happenings of the Village that is of importance. Highlighted notes from each department are listed below in point form.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Administration:

- Lots of correspondence with legal, land.
- Res:24/110 Ltr to Cremona Library with Council decision on their budget
- Res:24/115 Ltr to Premier recommending the rescind of Bill 20
- Res:24/116 formed a Parade committee & organized
- Res:24/157-24/159 Completed 3 Council Meeting Minutes
- Res:24/163 First reading of Bylaw 510-24 Procedure Bylaw.
- Attended ABMunis in Innisfail -all-day seminar.
-

Events and Meetings Attended:

Website & Social Media: Working with SCTP to design a new village web page

- I did some training to work/ update/ upload on Cremona's new webpage with Ashton from SCTP

Planning & Development:

- Had a meeting with Chris from Urban Systems re: land sales

RECOMMENDED ACTION:

Res: 24/0 MOTION That Councillor _____ accepts the March CAO Report & Public Works Report as information only.

July 11 2024
VILLAGE OF CREMONA
PUBLIC WORKS

TEL: 403-637-3762 (MAIN OFFICE)

TEL: 587-444-4066 (CELL)

Email. bwuens@cremona.ca

As previous public works report from April had stated Aaron drilling had been out replacing both Well #1 and Well #2 pump and motor assemblies. Since that time public works has been dealing with continuous Well issues. June 3rd Aaron drilling returned to well site removing Well #1 pump and motor assembly. During that procedure they found that they had made errors damaging seals and Orings, of course they replaced and repaired at no charge. They still have to return to do same procedure on Well #2

As far as Alberta Environment & Parks goes all water test data has been logged , entered into computer program , and submitted to AEP. This completes another section of data that was part of CAO & Public works audit requirements.

Submit weekly bacteria samples to AB Health Didsbury.

June 11th well site back up power supply for communications systems failed. MPE installed new back-up power supply unit

June 12th replace second plant transfer pump assembly, and wire in to 460 volt supply. By installing and wiring in transfer pump assembly myself we saved the village a \$2500 contractors fee.

June 14th and 15th pickup and install new hot water heater into fcss basement



Spend 2 days with new public works employee mowing and trimming both cemeteries

Replace 3 more water meters throughout the month

Engine services on both John Deere and Kubota mowers.

Corresponding with Clayton from county on spraying calcium on Railway Ave, 3rd street east, and East streets , measuring and calculating calcium required for these 3 roads

Spend final week with helper Eric helper preparing for Canada Day mowing, trimming north and south side parks. Also baseball field, inside and out.

MEETING: Regular Council Meeting

Date: July 16, 2024

AGENDA NO.: 9

TITLE: Minutes – Boards, Committees, Commissions

ORIGINATED BY: Karen O'Connor, CAO

BACKGROUND / PROPOSAL:

Minutes from various boards, committees and commissions is being presented to Council for their review and information.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Please see the attached minutes for review and information.

Mayor Hagen Reports

•

Deputy Mayor Canaday Reports

Councillor Goebel Reports

- FCSS Coordinators Report for June 2024
- FCSS Board Meeting Minutes July 2, 2024

Councillor Dick Reports

- Cremona Library Meeting Minutes, May 23, 2024
- 2023 Statement of Receipts & Disbursements-Library
- MVSH Board Meeting Key Messages-June 13, 2024

RECOMMENDED ACTION:

MOTION THAT Councillor _____ accepts the minutes from Boards, Committees & Commission as information only.

INTLS: CAO: KO

COUNCILLOR GOEBEL REPORTS



Minutes from FCSS meeting held at FCSS office on July 2nd, 2024
Present –Greg, Corrie, Tiffany, Shane, Bonnie and Jen
Guest – Karen O’Conner

Called to order 6:33 pm

Motion to accept the agenda as amended. Made by Greg. All in favor – Carried.

Motion to accept the minutes for June 4th, 2024, as presented made by Shane. All in favor – Carried.

Motion to accept the coordinator’s summary report as information made by Corrie. All in favor – Carried.

Old Business

Financial report – Karen will send a GL breakdown and add a “Village Contribution” line. Motion to accept as information only made by Bonnie, All in favor- Carried

Updates – Summer fun, hired students, The Lunch and Learn, Change Table arrived, Summer Social, and Karen will work on the bylaw.

New Business

FCSS privacy policy, Jen will get more information. Motion to table made by Greg. All in favor – Carried

Some discrepancies have been brought to Jen’s attention regarding the handbook and Cremona FCSS programs. Had a discussion on the intent of programs and the Cremona FCSS role in building the community and offering programs. I.e. Seniors’ food program and gift card purchases.

Next meeting – option to take August off for regular board meetings. Motion by Greg to take August off and return to regular board meetings September 3, 2024.

Confidential item – Karen O’Conner requested to address the board.

Meeting adjourned at pm

Next Meeting September 3rd, 2024

Cremona FCSS Coordinators report for June 2024

From summer fun planning to volunteer recognition (Community Champions) to Canada Day – its been another busy month!

This year we recognized 31 community champions in the Cremona and Water Valley area, 26 from MVC. Thankfully MVC brought back its reimbursement for volunteer recognition therefore ½ of the cost will come back to us. It's so wonderful that so many in our community want to make sure others are thanked for their efforts.

During Seniors week we hosted the CRA webinars for seniors, we only had one attend – but that one did take home new knowledge on how avoid being scammed and on CRA benefits.

We hosted an afterschool Father's day craft- those that attended made a leather cow key chain. They finished faster than expected so we played "This or That".

We hosted with the Library another after school movie

Corrie and I completed the Summer Fun interviews, we ended up hiring 4 student staff members. All of the adult applicants had already found work or were unavailable for an interview. We had orientation and are ready to take on the year.

We hosted a community wide garage sale, we had 10 sign up and an the feedback was fantastic. Lots of neighbors caught up and visited other neighbors and it was a beautiful day.

On Father's day we took a group of (mostly) seniors to see "Beaches" at Theater Calgary. We all enjoyed lunch at a Chinese food Buffett, it's always great to see and hear the conversation that happens over a shared meal. These outings provide a great opportunity to create connections.

The newsletter was mailed out the last week of June. It included the Canada day schedule. We received a donation from PHWG to go towards the facepainting and Jennifer Cummings donated the Parade kid candy.

Looking to the future we have some tickets booked at Burt Church Theater for December and are working hard to make the “Summer Social” amazing.

The Summer Social is a partnership between Cremona FCSS and The Cremona Municipal Library. All those that contribute to it will be acknowledged in the next newsletter.

Walk ins – 50

Calls - 92

COUNCILLOR DICK REPORTS

The Village of Cremona Library Board - Minutes of Regular Board Meeting
May 23, 2024 at the Cremona Municipal Library

Call to order at 7:04pm

Acknowledgement

Attending: Jennifer Foat (Chair), Cam MacFarquhar (Vice Chair), Richard Forsberg, Greg Harris (County Rep), Jan Shand, Rebecca Smith (Library Manager).

Regrets: Rosemarie McGonigle (secretary), Jody Dick (Village Rep).

Additions/adoption of Agenda:

- Motion to adopt agenda - Richard moved, all in favor, carried.

Approval of Minutes:

- **Motion** to approve minutes from April 25, 2024 - moved by Greg, all in favor, carried.

Correspondence:

Reminder about the Workshops offered, "Connecting the Dots", to be held in Strathcona, deadline to register May 31. Board Basics offered in Airdrie. Reminders were also mailed out to our Board Members.

- **Motion** to accept Correspondence as information only - Cam moved, all in favor, carried.

Treasurer's Report: (Rebecca)

Rebecca has taken over the accounting as of May 12 and balance sheet and P & L sheet were presented as per the agenda package.

- **Motion** to accept Treasurer's report - Jan moved, all in favor, carried.

County Report: (Greg) Rec Board Grants have been decided and Cremona is receiving \$12,500 this year. First payment should be issued within the next few weeks.

- **Motion** to accept County report for information only - Richard moved, all in favor, carried.

Village Report: Jody absent so no report given.

Library Report: (as submitted by Rebecca in the agenda package)

- Rebecca attended the Interagency meeting in May and it is a good connection with other agencies.
- The Library Chicks are finished, only 4 hatched but the kids could see pictures of what the chicks would look like in the shell each day.
- Butterfly larvae will be arriving in the next few weeks.
- Bonnie has been employed for three years so she will be moved up the pay scale.
- **Motion** to accept Library report - Jennifer moved, all in favor, carried.

Open Issues:

- **Budget** -Current years budget and payment of \$8900 was approved by the Village Council.
- The Board discussed other avenues regarding the outstanding back pay from the Village from previous years.
- **Anniversary celebration:** Records were found going back to 1971. The founding members couldn't remember for sure if the library was started in 1970 or 1971. We are probably looking at 2026 for a 55 year celebration. It has been suggested that a scholarship in the names of founders Flora Newsome and Dianne Whitlow might be a good idea. Some discussion followed and several thought that the kids do like to do applications for scholarships and the money might be better spent with a plaque with pictures, the story and their names is an idea also. Lots of time for further discussion.
- **Board recruitment** is ongoing and Jennifer is hoping that we can attract 2 more members to the board. Rebecca will try to get the request out on social media.
- **Finance Committee** - The CRA assignments have been straightened out. Sasha has been deleted, Jennifer was removed as owner, Rosemarie and Rebecca are owners, Jennifer, Rosemarie and Rebecca have signing authority. We can proceed with Charity Status.
- **Governance Committee** - work on the last few policies will be ready for approval at the June meeting.

Greg questioned some wording in the Code of Ethics and the Oath of Confidentiality. He was concerned that the Oath of Confidentiality can not state that any information recorded or otherwise should be considered confidential as our meetings and the minutes are public information. Jennifer and Richard will review and make changes they think are necessary.

Meeting Hours: Jennifer 2, Cam 2, Jan 2, Richard 2 = 8

Library Operations: Jennifer 8, Rosemarie , Richard 0, Cam 0, Jan 1 = 9+

Meeting Adjourned: Meeting was adjourned at 9:00pm by Jennifer

Next Meeting: Thursday, June 27th, 2024 at 7:00 pm at the Library

Minutes respectfully submitted by Jan Shand

Jennifer East
June 27/2024



Return this completed form, or financial review, signed by your financial reviewer along with your budget and your signed grant application form by mail or email to:

**Alberta Municipal Affairs
Public Library Services Branch
17th Floor, Commerce Place
10155 - 102 Street
Edmonton, Alberta T5J 4L4
libgrants@gov.ab.ca**

Financial reporting requirements are set out in Section 9 of the *Libraries Act*:

<https://www.alberta.ca/provincial-public-library-legislation-and-policies.aspx>

2023 Statement of Receipts and Disbursements

Original or emailed copies are accepted

Financial Review

For the: Village of Cremona Library Board
Legal name of library board*

*The name must match the legal library board name on the grant application form

To be completed by the person/firm approved by municipal council as financial reviewer (as per section 9 or 12.7 of the *Libraries Act*), not a library board member or staff member.

Print Name: LORI ESLINGER

Signature: Lori Eslinger

Date: May 3/2024

RECEIPTS FOR YEAR		Reporting Period 2023
Cash balance at beginning of year, January 1		
01	Cash on hand	\$50.00
02	Total in current bank accounts	\$4,804.05
03	Total in savings accounts	\$20,730.18
04	Term deposits	
05	Other committed funds (e.g. trust funds and bequests)	\$45,902.71
06	TOTAL OPENING CASH ON HAND (add lines 01 to 05)	\$71,486.94
Government contributions		
07	Local appropriation (Cash transfer from your municipality for operations)	\$8,030.00
08	Provincial library operating grant (Do not combine with other provincial funding)	\$11,486.00
Other government contributions		
09	Cash transfer from <u>neighbouring municipality</u>	\$34,811.88
10	Cash transfer from <u>another municipal or intermunicipal library board</u>	
11	Cash transfer from <u>library system</u> (e.g. Library Services Grant)	\$7,688.80
12	Cash transfer from improvement district/summer village	
13	Cash transfer from school board, FCSS	
14	Employment programs (e.g. Canada Summer Jobs)	
15	Other grants (e.g. recreation board, CFEP, CIP) please list	
15a	<u>Cremona & District Recreation Board</u>	\$15,000.00
15b		
15c		
Other revenue		
16	Fundraising and donations (e.g. book sales, bequests)	\$11,628.89
17	Friends group donations	
18	Fees and fines	
18a	Card fees (incl. non-resident fees)	
18b	Fines (incl. overdues, lost/damaged book reimbursements)	\$212.68
19	Program revenue	
20	Room rentals	
21	Other service revenue (e.g. photocopying, faxing, contracts, exam proctoring)	\$284.35
22	GST refund	\$187.97
23	Interest and dividends	\$1,666.80
24	Transfers from reserve accounts	
25	Other income (please list)	
25a		
25b		
25c		
26	TOTAL CASH RECEIPTS (add lines 07 to 25)	\$90,997.37
27	TOTAL CASH TO BE ACCOUNTED FOR (add lines 06 and 26)	\$162,484.31

CASH DISBURSEMENTS FOR YEAR		Reporting Period 2023
Staff		
28	Salaries, wages and benefits (incl. worker's compensation insurance)	\$49,518.20
29	Honoraria (library volunteers)	
30	Staff professional development (incl. travel and hospitality)	\$10.00
31	TOTAL STAFF EXPENSE (add lines 28 to 30)	\$49,528.20
Library resources		
32	Physical materials (incl. periodicals and non-print materials; <u>do not</u> include money transferred to your library system for book purchases, that info goes on line 54)	\$4,598.98
33	Digital resources (i.e. e-content)	
34	TOTAL LIBRARY RESOURCES (add lines 32 and 33)	\$4,598.98
Administration		
35	Audit and/or annual financial review	\$250.00
36	Board expenses (incl. honoraria, travel, course and conference fees)	\$56.00
37	Equipment rentals and maintenance	\$476.19
38	Contracts and fees for services (e.g. bookkeeping, IT services, professional fees)	\$990.29
39	Bank charges	\$5.00
40	Library and office supplies (incl. binding & repair, printing and copier supplies)	\$2,694.72
41	Association memberships (e.g. ALTA, LAA, AALT)	\$124.73
42	Postage and box rental	\$29.60
43	Program expense (incl. publicity/advertising, equipment rental, artist fees)	\$3,594.19
44	Telephone and internet	\$839.76
45	Software and licenses (e.g. QuickBooks, Office365 for staff, gate counter software)	\$275.36
46	Other expenses (please list)	
46a	Sandra Herbert Scholarship	\$375.00
46b		
47	TOTAL ADMINISTRATION EXPENSE (add lines 35 to 46)	\$9,710.84
Building costs		
48	Insurance	\$927.50
49	Janitorial and maintenance (janitorial service/supplies, maintenance and minor repairs to building and grounds)	\$192.42
50	Utilities	\$4,186.81
51	Occupancy costs (i.e. share of utilities/janitorial in joint-use buildings)	
52	Rent	
53	TOTAL BUILDING EXPENSE (add lines 48 to 52)	\$5,306.73

CASH DISBURSEMENTS FOR YEAR (cont'd)		Reporting Period 2023
Transfer payments		
54	Transfer to other library boards (Please specify boards: may include transfers to other municipal/intermunicipal library boards or library system boards for the material allotment/levy and other system charges)	
54a		
54b		
54c		
54d		
54e		
54f		
55	Contract payments to library societies (please list)	
55a		
55b		
55c		
55d		
56	TOTAL TRANSFER PAYMENTS (add lines 54 and 55)	\$0.00
57	TOTAL OPERATING EXPENDITURE (add lines 31, 34, 47, 53, 56)	\$69,144.75
58	Loan interest and payments	
59	Transfer to other accounts (e.g. capital, operating reserves)	
Capital expenditures		
60	Building repairs and renovations (e.g. roof, carpet, partitions)	
61	Furniture and equipment	\$10,093.08
62	Computer hardware (e.g. desktop computers, printers)	
63	Other (please list)	
63a		
63b		
64	TOTAL CAPITAL EXPENDITURE (add lines 60 to 63)	\$10,093.08
65	TOTAL CASH DISBURSEMENTS (add lines 57, 58, 59, 64)	\$79,237.83

Cash balance at end of reporting year		
66	Cash on hand	\$50.00
67	Total in current bank accounts	\$1,981.57
68	Total in savings accounts	\$36,144.80
69	Term deposits	
70	Other committed funds (e.g. trusts and bequests, reserves, capital)	\$46,875.62
71	TOTAL CASH ON HAND (add lines 66 to 70)	\$85,051.99
72	TOTAL CASH ACCOUNTED FOR (add lines 65 and 71)	\$164,289.82

Summary of cash receipts and disbursements statement

For the year ended December 31, 2023

	Reporting Period 2023
Total cash receipts for the year (from line 26)	\$90,997.37
SUBTRACT Total cash disbursements for the year (from line 65)	\$79,237.83
Net cash increase or (decrease) from operations	\$11,759.54
ADD Total opening cash on hand and in bank (from line 6)	\$71,486.94
TOTAL CLOSING CASH ON HAND AND IN BANK (this should match line 71)	\$85,051.99

Please continue on to page 7 if your municipality made any payments on behalf of the library board.

Please have the Municipal Administrator fill out page 7.



ADMINISTRATION OFFICE

#301 6501 51 Street, Olds, Alberta, T4H 1Y6

P: (403) 556-2957 E: admin.assistant@mvsh.ca

F: 587-796-0773

BOARD MEETINGS | KEY MESSAGES

Mountain View Seniors' Housing (MVSH) Regular Board Meeting of June 13, 2024.

Key Messages

- The Board held their regularly scheduled meeting in-person at the MVSH Administration Office Boardroom in Olds, Alberta from 1:00-4:00 pm.
- The Board was pleased to hear that the revenue and expenses are on track with the approved 2024 budget.
- The Board approved the business plan update capturing year 3 (2025) of the 3-year plan for submission to the Government of Alberta by June 30, 2024.
- The Board was pleased to approve the updated Operating Budget policy to meet current regulatory requirements.
- Administration noted to the Board, that the Collective Bargaining Agreement has been countersigned by the Union and official printed copies should be coming soon for staff members.
- The Board was pleased to see the increased occupancy at the Chinook Winds Lodge in Carstairs and hope to see that trend continue.
- The Board sends its sincere thanks to the front-line staff for all the collaboration and planning that goes on behind the scenes all the time, but especially so for Seniors' Week to recognize our residents.
- The Board highlighted the success of Seniors' Week activities at all MVSH Lodge locations, hearing how much enjoyment residents had at the planned events, some of which included: a kickoff buffet breakfast, BBQ's & Hors d'Oeuvres dinners, a fun Booze & Tattoos activity, Bocce Ball Tournament, Author visits, furry visitors, and entertainment by several different local groups and individuals.

Next MVSH Board Meetings

The next regular Board meeting will be held on Thursday, August 22, 2024, starting at 1:00 PM in the MVSH Administration Offices boardroom in Olds, Alberta (or by Microsoft Teams if required).

If you require any information or there are any questions related to this communication, please contact a Board Director or Stacey Stilling, CAO for MVSH at 403-556-2957 or by email at stacey.stilling@mvsh.ca

MEETING: Regular Council Meeting

Date: July 16, 2024

AGENDA NO.: 10

TITLE: Correspondence & Information

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL:

Attached with this RFR are items for which Council may like to make a formal resolution. otherwise, this is accepted for information only.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The following items are provided:

- *MVC Donation – 2024 Cremona School Playground*

RECOMMENDED ACTION:

Res: 24/0 MOTION THAT Councillor _____ accepts the attached correspondence as information only.

INTLS: CAO: KO



June 18, 2024

Via e-mail: dkorody@cesd73.ca

Cremona School
c/o Darryl Korody
206 3 Street East
Cremona, AB
T0M 0R0

Dear Mr. Korody:

Re: Request for Funding – Cremona School Playground

I am pleased to let you know that at the June 12, 2024, Council meeting, Mountain View County Council approved for \$20,000 to be provided to the Cremona School Enhancement Society and the Cremona School for the Cremona School Playground project.

I would appreciate if you could provide updates to me as this project proceeds so that I can keep Council apprised of the progress.

Thank you for your commitment to the community. I can be reached at 403-335-3311, ext. 125, or via e-mail at snorrie@mvcountry.com if you should have any questions or concerns.

Kind Regards,

Sydney Norrie

Sydney Norrie
Community Outreach Coordinator
Legislative, Community & Agricultural Services

/sn

MEETING: Regular Council Meeting

Date: July 16, 2024

AGENDA NO.: 11

TITLE: Next Meeting

ORIGINATED BY: Karen O'Connor, CAO

BACKGROUND / PROPOSAL:

Next Regular Council Meeting will be held September 17, 2024

OR Next Regular Council Meeting will be held August 20, 2024

Council may also want to have additional meetings such as Committee of the Whole meetings where no resolutions are made but Council can have discussions about projects, review policies and bylaws or any item they wish to discuss.

RECOMMENDED ACTION:

Res: 24/ MOTION THAT Councillor_____ declare that the next Regular Council Meeting for the Village of Cremona Council will take place at 7:00 a.m. on Tuesday, September 17, 2024, at Council Chambers located at 106 1st Avenue East.

OR

Res: 24/ MOTION THAT Councillor_____ declare that the next Regular Council Meeting for the Village of Cremona Council will take place at 7:00 a.m. on Tuesday, August 20, 2024, at Council Chambers located at 106 1st Avenue East.

REQUEST FOR DECISION

MEETING: Special Council Meeting

Date: July 16 2024

AGENDA NO.: 12

TITLE: Closed Meeting

ORIGINATED BY: Karen O'Connor CAO

BACKGROUND / PROPOSAL:

Section 197(2) of the MGA states: Councils and council committees may close all or part of their meetings to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act.

Section 197(3): When a meeting is closed to the public, no resolution or bylaw may be passed at the meeting, except a resolution to revert to a meeting held in public.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Council will be required to make a motion to go into a Closed Meeting to discuss items that are either One (1) labour & Two (2) Legal .

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

INTLS: CAO: KO



REQUEST FOR DECISION

MEETING: Closed Meeting

Date: July 16, 2024

AGENDA NO.: 13

TITLE: RECONVENE

ORIGINATED BY: Karen O'Connor, CAO

BACKGROUND / PROPOSAL:

Section 197(3): When a meeting is closed to the public, no resolution or bylaw may be passed at the meeting, except a resolution to revert to a meeting held in public.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

A member of the council will announce when the council is going back into an open council meeting and invite members of the public to return.

RECOMMENDED ACTION:

MOTION That Councilor _____ reconvenes from a closed meeting to a Regular Council meeting at ____ p.m.

INTLS: CAO: KO



MEETING: Regular Council Meeting

Date: July 16, 2024

AGENDA NO.: 14

TITLE: Adjournment

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL:

A Member of Council will move to adjourn the meeting.

RECOMMENDED ACTION:

MOTION THAT Council adjourns the Village of Cremona Regular Council

Meeting on the 18th day of July at _____p.m.

INTLS: CAO: KO