



Pre-Authorized Direct Deposit Application

The Village of Cremona can now have our vendors set up on Pre-Authorized Direct Deposit Payment Plan. This will allow your company to have your invoice automatically credited to your bank account.

To sign up for this service, please return your completed application, along with a cheque marked "void" (if crediting your *chequing* account) or fill out the form below and return to the Village of Cremona. You may cancel your plan at any time with written notification to the Village of Cremona.

In the event of a change in your business contact information or banking information, **it is your responsibility** to notify the Village of Cremona and arrange for cancellation or transfer of your plan.

For questions, please call the Corporate Services Coordinator at 403.637.3762 or email finances@cremona.ca.

PLEASE PRINT CLEARLY

Vendor/Company Name

Contact Representative

Mailing Address

Email Address

City/Town

Province

Postal Code

Chequing Account Savings Account (**attach a void cheque**) or

Name of Financial Institution

Bank Account No. Transit No. Branch Address

Signature

Date

The personal information requested on this form is being collected by Municipal Operations as required by the Village of Cremona, under the authority of the *Freedom of Information and Protection and Privacy Act* (the FOIP Act). If you have any questions about the collection or use of your personal information, contact Village of Cremona FOIP Coordinator, at 403-637-3103.

OFFICE USE ONLY

Date of First Direct Deposit _____ Amount _____ Rec'd by _____