



## ORGANIZATIONAL MEETING AGENDA

at \_\_\_\_ p.m.

**Council Chambers – 106 1<sup>st</sup> Avenue East**

### ATTENDANCE:

**Mayor:** T. Hagen; **Councillors:** R. Reid, B. Scribner J. Shi; S. Temple

**Recording Officer** Linda Nelson CAO Town of Sundre

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*In accordance with Section 192(1) of the Municipal Government Act (MGA) Except in a summer village, a council must hold an organizational meeting annually not later than 2 weeks after the 3<sup>rd</sup> Monday in October.*

The Village of Cremona Organizational Meeting will be held at Council Chambers located at 106 – 1<sup>st</sup> Avenue East, Cremona, Alberta on Tuesday, October 16, 2018 commencing at 7:00 p.m.

- |   |    |
|---|----|
| 1. CALL TO ORDER  | 2  |
| 2. ACCEPTANCE OF THE AGENDA                               | 3  |
| 3. APPOINTMENT OF DEPUTY MAYOR                            | 4  |
| 4. APPOINTMENT TO CREMONA MUNICIPAL LIBRARY BOARD         | 5  |
| 5. APPOINTMENT TO CREMONA FCSS ADVISORY BOARD             | 6  |
| 6. APPOINTMENT TO COMMITTEES AND COMMISSIONS              | 7  |
| 7. ADOPTION OF THE 2018 BUDGET AS INTERIM BUDGET FOR 2019 | 9  |
| 8. ADJOURNMENT  | 10 |



VILLAGE OF  
**Cremona**  
REQUEST FOR DECISION (RFD)

**MEETING:** Organizational Meeting

**Date:** October 16, 2018

**AGENDA NO.:**1

**TITLE:** Call To Order

**ORIGINATED BY:** L. Smith, CAO

**BACKGROUND / PROPOSAL:**

Mayor Hagen, Called the Organizational Meeting to Order at \_\_\_\_\_ p.m.

INTLS: CAO LS



**VILLAGE OF  
Cremona**  
**REQUEST FOR DECISION (RFD)**

**MEETING: Organizational Meeting**

**Date: October 16, 2018**

**AGENDA NO.:2**

**TITLE: Acceptance of the Agenda**

**ORIGINATED BY: L. Smith, CAO**

**BACKGROUND / PROPOSAL:**

By resolution, Council may add or remove items to the agenda.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

**RECOMMENDED ACTION:**

That Council accept the Agenda as presented.

OR

That Council accept the Agenda as amended.

INTLS: CAO LS



VILLAGE OF  
**Cremona**  
REQUEST FOR DECISION (RFD)

**MEETING:** Organizational Meeting

**Date:** October 16, 2018

**AGENDA NO.:** 3

**TITLE:** Appointment of Deputy Mayor

**ORIGINATED BY:** L. Smith, CAO

**BACKGROUND / PROPOSAL:**

Councillor Joseph Shi was appointed as Deputy Mayor at the organizational meeting in 2017. Council is being asked to appoint a Deputy Mayor until the organizational meeting in 2019.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

Council has several options when appointing a Deputy Mayor. It can be for a term of one year where a new Deputy Mayor will be appointed at the Organizational Meeting on a rotational basis.

Council may wish to appointment just one person to be Deputy Mayor for the entire term of office.

**COSTS / SOURCE OF FUNDING (if applicable):**

Per Diem for Deputy Mayor is \$175.00 per month.

**RECOMMENDED ACTION:**

That Council appoint \_\_\_\_\_ as Deputy Mayor from October 16, 2018 until the Organizational Meeting in 2019.

OR

That Council appoint \_\_\_\_\_ as Deputy Mayor from October 16, 2018 until \_\_\_\_\_.

INTLS: CAO LS



VILLAGE OF  
**Cremona**  
REQUEST FOR DECISION (RFD)

**MEETING: Organizational Meeting**

**Date: October 16, 2018**

**AGENDA NO.:4**

**TITLE: Appointment to Cremona Municipal Library Board**

**ORIGINATED BY: L. Smith, CAO**

**BACKGROUND / PROPOSAL:**

Below is the excerpt from the Library Act regarding appointment to Municipal Library Boards:

**Appointment**

**4(1)** A municipal board shall consist of not fewer than 5 and not more than 10 members appointed by council.

**(2)** A person who is an employee of the municipal board is not eligible to be a member of that board.

**(3)** Not more than 2 members of council may be members of the municipal board.

**(4)** A member of the municipal board is eligible to be reappointed for only 2 additional consecutive terms of office, unless at least 2/3 of the whole council passes a resolution stating that the member may be reappointed as a member for more than 3 consecutive terms.

**(5)** Subject to subsection (6), appointments to the municipal board shall be for a term of up to 3 years.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

Members of the public provided applications to sit on the Cremona Municipal Library Board. The following new members are being asked to be appointed:

Rebecca Lum; Janice (Jan) Shand and Sharon Manning

**COSTS / SOURCE OF FUNDING (if applicable):**

Council Renumeration as per policy.

**RECOMMENDED ACTION:**

That Council appoint the following members to the Cremona Municipal Library Board:

1. Councillor \_\_\_\_\_  
Councillor \_\_\_\_\_
2. Jan Shand (2021)
3. Sharon Manning (2021)
4. Rebecca Lum (2021)

*The follow members remain on the board until the organizational meeting on the year their appointment expires.*

5. Councillor Greg Harris (2019)
6. Patti Kirkwood (2019)
7. Sandra Reid (2019)
8. Josephine Sayles (2019)
9. Karel Beckman (2020)
10. Lori Reid (2020)

NTLS: CAO LS



VILLAGE OF  
**Cremona**  
REQUEST FOR DECISION (RFD)

**MEETING: Organizational Meeting**

**Date: October 16, 2018**

**AGENDA NO.:5**

**TITLE: Appointment to Cremona FCSS Advisory Board**

**ORIGINATED BY: L. Smith, CAO**

**BACKGROUND / PROPOSAL:**

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

Members of the public provided applications to sit on the FCSS Advisory Board. The following new members are being asked to be appointed:

**COSTS / SOURCE OF FUNDING (if applicable):**

Council Remuneration as per policy.

**RECOMMENDED ACTION:**

That Council appoint the following members to the Cremona FCSS Advisory Board:

1. Councillor \_\_\_\_\_  
Councillor \_\_\_\_\_ (alternate)
2. Greg Harris (2019)
3. Tracyann Braithwaite (2019)
4. Michael Lum (2021)
5. Val Gusella (2020)

NTLS: CAO LS



**VILLAGE OF  
Cremona**  
**REQUEST FOR DECISION (RFD)**

**MEETING: Organizational Meeting**

**Date: October 16, 2018**

**AGENDA NO.:6**

**TITLE: Appointment to Committees and Commissions**

**ORIGINATED BY: L. Smith, CAO**

**BACKGROUND / PROPOSAL:**

Council Members were asked to select the committees/commissions and boards which they wish to participate in until the 2019 Organizational Meeting.

Members at large were also asked to submit an application to be appointed to the Library Board. FCSS and MPC members were appointed on a three year term which is not up until 2018 (excluding municipal council members).

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

Please see attached appointment list which show public members in Red. Council members' appointments have not been changed with the exception of the waste commission.

**COSTS / SOURCE OF FUNDING (if applicable):**

Some Commissions and boards pay an honorarium others do not and Council members list their meeting in the Council Expense Claim Form.

**RECOMMENDED ACTION:**

That Council approve the appointments of the Council Members to the Boards, Commissions and Committees as listed until the Organizational Meeting in October 2019.

INTLS: CAO LS

**Aurora Cannabis Community Committee**

1. Council Member Robert Reid

**Cremona Library Board**

1. Councillor \_\_\_\_\_  
Councillor \_\_\_\_\_
2. Greg Harris (2019)
3. Sandra Reid (2019)
4. Josephine Sayles (2019)
5. Patti Kirkwood (2019)
6. Karel Beckman (2020)
7. Lori Reid (2020)
8. Rebecca Lum (2021)
9. Sharon Manning (2021)
10. Janice Shand (2021)

**Parkland Regional Library Board**

1. Council Member \_\_\_\_\_  
Councillor \_\_\_\_\_ (alternate)

**Cremona & District Recreational & Culture Board**

1. Council Member \_\_\_\_\_  
Councillor \_\_\_\_\_ (alternate)

**Cremona Engagement Site**

1. Council Member Bonnie Scribner

**Cremona Family & Community Support Services Board (5-7 members)**

1. Council Member \_\_\_\_\_  
Councillor \_\_\_\_\_ (alternate)
2. Greg Harris (2019)
3. Tracyann Braithwaite (2019)
4. Michael Lum (2021)
5. Val Gusella (2020)

**Cremona/Water Valley & District Chamber of Commerce**

1. Council Member \_\_\_\_\_  
Councillor \_\_\_\_\_ (alternate)

**Didsbury Community Policing Advisory Committee**

1. Council Member \_\_\_\_\_  
Councillor \_\_\_\_\_ (alternate)

**Intermunicipal Collaborative Committee (ICC)**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. CAO

**Intermunicipal (Didsbury, Carstairs & Cremona) Subdivision and Development Appeal Board (SDAB)**

1. Phil Hardy
2. \_\_\_\_\_

**Municipal Area Partnership (MAP)**

1. Mayor  
Deputy Mayor (alternate)
2. CAO

**Municipal Planning Commission**

*\*Bylaw 489-18 – appoints all of council.*

**Mountain View Seniors' Housing Board**

1. Council Member \_\_\_\_\_  
Councillor \_\_\_\_\_ (alternate)

**Mountain View Regional Waste Management Commission**

1. Council Member \_\_\_\_\_  
Councillor \_\_\_\_\_ (alternate)

**Southern Alberta Energy to Waste Association (SAEWA)**

1. Council Member \_\_\_\_\_  
Councillor \_\_\_\_\_ (alternate)

*Red indicates public members*





VILLAGE OF  
**Cremona**  
REQUEST FOR DECISION (RFD)

**MEETING: Organizational Meeting**

**Date: October 16, 2018**

**AGENDA NO.:7**

**TITLE: Adoption of 2018 Budget as Interim 2018 Budget**

**ORIGINATED BY: L. Smith, CAO**

**BACKGROUND / PROPOSAL:**

Section 242(1) of the Municipal Government Act states *“Each council must adopt an operating budget for each calendar. (2) A council may adopt an interim operating budget for part of a calendar year. (3) An interim operating budget for a part of a calendar year ceases to have any effect when the operating budget for that calendar year is adopted.*

1994 cM-26.1 s242

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

The Village of Cremona has historically passed a resolution to adopt the current year budget for the following year until such time as the new budget is passed. This is common practice for all municipalities.

**COSTS / SOURCE OF FUNDING (if applicable):**

There are no actual costs associated to adopting the 2018 budget until the 2019 budget has been approved.

A new requirement under the MMGA is that 3-year budgets are developed.

**RECOMMENDED ACTION:**

That Council approve to adopt the Village of Cremona 2018 Budget as the Village of Cremona 2019 Interim Budget until such time as the 2019 Village of Cremona budget is passed.

INTLS: CAO LS



VILLAGE OF  
**Cremona**  
REQUEST FOR DECISION (RFD)

**MEETING:** Organizational Meeting

**Date:** October 16, 2018

**AGENDA NO.:**8

**TITLE:** Adjournment

**ORIGINATED BY:** L. Smith, CAO

**BACKGROUND / PROPOSAL:**

A member of Council will move to adjourn the meeting.

**RECOMMENDED ACTION:**

That Council adjourn the Village of Cremona Organizational on the 16<sup>th</sup> day of October 2018 at \_\_\_ p.m.

INTLS: CAO LS