



**Minutes of the Village of Cremona Regular Council Meeting held on  
Tuesday, May 17, 2016 – Commencing at 7:00 p.m.**

**Present:** Mayor, T. Hagen; **Deputy Mayor:** S. Temple  
**Councillors:** M. Bigelow; R. Reid; J. Shi  
**Administrative Assistant:** S. Ryan

**Absent:** **Chief administrative Officer:** L. Smith;  
*3 members of the public including the press were in attendance.*

**AGENDA**

The agenda was presented for Council's approval.

*7 a) Page 23 was removed as all information was included on page 24*

*7 f) Added for July 1<sup>st</sup> discussion*

**Res. 094-16** **MOTION:** Moved by Councillor Bigelow that Council accept the Agenda as amended.

**Carried**

**MINUTES**

**3 a) April 19, 2016 Regular Council Meeting**

The April 19, 2016 Regular Council Meeting minutes were presented to Council for their review and approval.

**Res. 095-16** **MOTION:** Moved by Councillor Bigelow that Council accept the April 19, 2016 Regular Council Meeting minutes as presented.

**Carried**

**3 b) April 27, 2016 Special Council Meeting**

The April 27, 2016 Special Council Meeting minutes were presented to Council for their review and approval.

**Res. 096-16** **MOTION:** Moved by Councillor Temple that Council accept the April 27, 2016 Special Council Meeting minutes as presented.

**Carried**

**3 c) Minutes from Committees, Commissions and Boards**

Council was provided with the following minutes for their review and information:

- Mountain View Regional Waste Management Commission – March 21, 2016
- MAP Meeting April 11, 2016

**Res. 097-16** **MOTION:** Moved by Councillor Temple that Council accept the minutes of the March 21, 2016 Mountain View Regional Waste Management Commission, and the April 11, 2016 MAP Meeting as information only.

**Carried**

**BUSINESS ARISING FROM MINUTES**

*No items.*

**DELEGATIONS**

*No items.*

**PUBLIC HEARINGS**

*No items.*

**BYLAWS & POLICIES**

**7 a) Bylaw 468-16 Re-Designation**

A Village of Cremona Bylaw for rezoning Highway Commercial (C2) and Industrial (I) along Railway Avenue to Direct Control (DC) was brought to Council for first reading.

**Res. 098-16** **MOTION:** Moved by Councillor Reid that Council grant first reading to Redesignation Bylaw 468-16 on the 17<sup>th</sup> day of May, 2016.

**Carried**

**Res. 099-16** **MOTION:** Moved by Councillor Reid that Council set a Public Hearing for Redesignation Bylaw 468-16 on June 21, 2016 during item 6 of the June 21, 2016 Regular Council Meeting.

**Carried**

**7 b) Bylaw 469-16 Borrowing**

Bylaw 469-16 is a by-law authorizing the Council of the Village of Cremona to incur indebtedness by the issuance of a debenture in the amount of \$300,000 for the purpose of paving 2<sup>nd</sup> Street West up to Edey Close.

**Res. 100-16** **MOTION:** Moved by Councillor Bigelow that Council grant first reading to Borrowing Bylaw 469-16 on the 17<sup>th</sup> day of May, 2016 for a term of   10   years.

**Carried**

**7 c) Policy 1701-01 Personnel**

Personnel Policy 1701-01 was approved at the April 19, 2016 Regular Council Meeting. Following the meeting some items were brought forward from staff and the County Payroll Department that require amendments to the policy.

**Res. 101-16** **MOTION:** Moved by Councillor Reid that Council table discussion on Personnel Policy 1701-01 until the June 21, 2016 Regular Council meeting.

**Carried**

**Res. 102-16** **MOTION:** Moved by Councillor Reid that Council table discussion on LTD portion of Personnel Policy 1701-01 until the June 21, 2016 Regular Council meeting.

**Carried**

**OLD BUSINESS**

*No items*

**NEW BUSINESS**

**9 a) AMSC P-Card Program**

The AMSC Purchasing Program was created specifically to address members' needs for cost reduction tools, improved capabilities and greater efficiency.

**Res. 103-16** **MOTION:** Moved by Councillor Bigelow that Council approve to sign up for the PCard Program through AMSC/AUMA

**Defeated**

**9 b) MAP Terms of Reference**

The Terms of Reference for the Municipal Area Partnership (MAP) Committee were presented to Council for their review and approval.

**Res. 104-16** **MOTION:** Moved by Councillor Reid that Council approve the Municipal Area Partnership Terms of Reference as presented.

**Carried**

**9 c) Transfer Surpluses to Reserves**

The 2015 audited was finalized and presented to Council at a Special Council Meeting on April 27<sup>th</sup>. There is \$78,195 in unrestricted surplus at year end.

**Res. 105-16** **MOTION:** Moved by Councillor Bigelow that Council approve to transfer the unrestricted surplus of \$78,195 to the Water and Wastewater Reserve Account.

**Carried**

**9 d) Transfer from Reserves for Water Treatment Plant Upgrades**

It has been determined that the discoloration of the water is from raw water getting into the reservoir. To permanently rectify this issue, the reservoir was drained and cleaned. A second issue arose with the pumps being overworked by using the bypass system to take water directly from the water treatment plant to the distribution system. These expenditures were unbudgeted and would require a motion from Council to use reserve funds to cover the expenses.

**Res. 106-16** **MOTION:** Moved by Councillor Temple that Council approve to transfer up to \$25,000 from the Water Wastewater Reserve account to cover the costs of the cleaning of the Reservoir and the purchase of a new Water Pump.

**Carried**

**9 e) 2016-2017 Cowboy Trail Partner Membership**

The Cowboy Trail Tourism Association (CTTA) is seeking membership for the 2016-2017 Year.

**Res. 107-16** **MOTION:** Moved by Councillor Bigelow that Council approve the 2016-2017 Cowboy Trail Partner Membership in the amount of \$383.75

**Carried**

### **10 a) Financial Reports**

The monthly financial reports for the period ending April 30, 2016 and the Procurement Card Reconciliation for April 2016 was presented for Council's review and information.

- Res. 108-16**     **MOTION:** Moved by Councillor Bigelow that Council accept the Financial Reports for the period ending April 30, 2016 and the April 2016 Procurement Card Reconciliation as information.

**Carried**

### **10 b) Chief Administrative Officer Report**

Once a month the Chief Administrative Officer provides an update on the happenings of the Village since the previous Council meeting.

- Res. 109-16**     **MOTION:** Moved by Councillor Temple that Council accept the CAO Report for May 17, 2016 as information only.

**Carried**

### **10 c) Mountain View Regional Waste Management Commission Audited Financial Report**

The Mountain View Regional Waste Management Commission Financial Statements at December 31, 2015 were presented for Council's review and information.

- Res. 110-16**     **MOTION:** Moved by Councillor Bigelow that Council accept the Mountain View Regional Waste Management Commission Financial Statements at December 31, 2015 as information only.

**Carried**

### **CORRESPONDENCE & INFORMATION**

The following information was provided to Council for their review:

- Parkland Annual Report 2015
- Deputy Premier Minister of Health – response to letter dated March 21, 2016
- Parkland Agri-shed Management Zone

- Res. 111-16**     **MOTION:** Moved by Councillor Reid that Council accept the correspondence provided as information only.

**Carried**

### **NEXT MEETING**

Council announced the location and date of the next Council Meeting.

- Res. 112-16**     **MOTION:** Moved by Councillor Bigelow that Council declare that the next Regular Council Meeting for the Village of Cremona Council will take place at 7:00 p.m. on Tuesday, June 21, 2016.

**Carried**

## **OPEN FORUM**

Mayor Hagen: thanked the 10 firefighters that went to Fort McMurray to help fight the fires as well as those who stayed behind to ensure Cremona's needs were met.

Mayor Hagen also thanked FORTIS for the 2 grants the Village received; \$2000 for an AED and \$3000 to be used for picnic tables and benches.

He also informed the public that the Alberta Emergency Management Association reimburses wages to those who went to help with the fires up north.

Councillor Bigelow: Suggested that the windows at the Village Office be painted. They are in poor condition and she has been suggesting this for three years. Deputy Mayor Temple suggested hiring a student to paint the windows. Councillor Bigelow also asked how the skate park meeting went. Deputy Mayor Temple stated the meeting went well and there was lots of feedback. The group has started a Facebook page and they have formed a committee and will be doing fundraising. They have preliminary plans and would like it to be more of a recreation centre than just a skate park.

Mayor Hagen: stated he expects the skate park will be a long term plan and doesn't believe we will see anything this year.

Linda Hagen: announced that everyone is going a good job with the garbage/recycling and compost pick up. Sundre seems to be having a hard time with the contractor Can-Pak.

Karel Beckman: stated that he has been attending meetings since 2006 and stated that everyone is doing very well. Further, with regards to benefits at work, they can be expensive, but the bill can be split many ways between employer and employee. Often time's employees may get better benefits from a group plan than on their own. Collective groups often get cheaper rates. He also wanted to know about harassment at work, the policy states all complaints of harassment must go to the CAO, but what if the CAO is the one doing the harassing? Mr. Beckman felt there should be a policy in place.

Linda Baur and Michael Kerfoot are once again heading up the July 1<sup>st</sup> committee. They are going to have Blake Reid performing and maybe even in the parade. The tractor pull is also a go.

Linda Newsome: inquired about the grant from FORTIS on the picnic tables and benches, and wanted to know what they providing. The Chamber is looking into getting some new ones as well and maybe could work with the Village on it. She also asked how Council felt about advertising on park benches. It would cost about \$25.00 per year.

She also started that Clark Irwin has been busy but hopes to have the new highway signs by September 2016.

Finally Mrs. Newsome asked if the fire department provide any help for those who may be suffering from PTSD after being in Fort McMurray.

Deputy Mayor Temple: stated that she was sure some kind of support and care was provided to those who fought the fires.

Deputy Mayor Temple also suggested that when the Village has its community clean up; perhaps there should be an area for appliances etc. that may be swapped. Carstairs and Cochrane have both do this so maybe the Village could find out how they did it.

**ADJOURNMENT**

**Res.113-16**     **MOTION:** Moved by Councillor Temple that Council adjourn from the Village of Cremona Regular Council Meeting on the 17 day of May, 2016 at 8:13 p.m.

**Carried**



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Mayor, Tim Hagen



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CAO, Luana Smith

INTLS: \_\_\_\_\_