



**Minutes of the Village of Cremona Regular Council Meeting held on
Tuesday, January 19, 2016 – Commencing at 7:00 p.m.**

Present: **Mayor:** T. Hagen; **Deputy Mayor:** S. Temple
Councillors: M. Bigelow R. Reid; J. Shi;

Chief administrative Officer: L. Smith; **Administrative Assistant:** S. Ryan

15 members of the public including the delegation and press were in attendance.

AGENDA

The agenda was presented for Council's approval.

Res. 001-16 **MOTION:** Moved by Councillor Bigelow that Council accept the Agenda as amended.

Carried

MINUTES

3 a) December 15, 2015 Regular Council Meeting

The December 15, 2015 Regular Council Meeting minutes were presented to Council for their review and approval.

Res. 002-16 **MOTION:** Moved by Councillor Temple that Council accept the December 15, 2015 Regular Council Meeting minutes as amended.

Carried

3 b) Minutes from Committees, Commissions and Boards

Council was provided with the following minutes for their review and information:

- Mountain View Regional Waste Management Commission – November 23, 2015
- Mountain View Regional Waste Management Commission – November 25, 2015
- Central Alberta Economic Partnership – December 7, 2015
- FCSS, January 5, 2016

Res. 003-16 **MOTION:** Moved by Councillor Bigelow that Council accept the minutes of the November 23 and 25, 2015 meeting of the Mountain View Regional Waste Management Commission; and the December 7, 2015 meeting of the Central Alberta Economic Partnership and the January 5, 2016 meeting of the Village of Cremona FCSS Advisory Board as information only.

Carried

BUSINESS ARISING FROM MINUTES

No items.

DELEGATIONS

5 a) Nathan Cooper, MLA

Mr. Cooper gave a brief overview of the last 6 to 8 months while he has been in office. He asked Council to contact him if there was anything the village needed with regards to information from ministers.

Res. 004-16 **MOTION:** Moved by Councillor Temple that Council thank Mr. Nathan Cooper for attending the Council meeting and accept his presentation as information.

Carried

PUBLIC HEARINGS

6 a) Bylaw 466-15

Minutes of the Public Hearing are provided as a separate document and will be presented at the February Council meeting for Council's review and approval.

BYLAWS & POLICIES

7 a) Bylaw 466-15 East Area Structure Plan

Bylaw 466-15 to rescind East Area Structure Plan Bylaw 429-11 received first reading at the December 15, 2015 Regular Council meeting. The public hearing was held during item 6 a) of the agenda.

Notices were posted at the Village Office, on the Village Website, in the January 5 and 12 Editions of the Carstairs Courier and in the Village Voice and sent to adjacent land owners.

Councillor Robert Reid declared a conflict of interest and abstained from the discussion and vote.

Res. 005-16 **MOTION:** Moved by Councillor Temple that Council grant second reading to Bylaw 466-15 to rescind Bylaw 429-11 East Area Structure Plan on the 19th day of January 2016.

Carried

Res. 006-16 **MOTION:** Moved by Councillor Bigelow that Council grant third and final reading to Bylaw 466-15 to rescind Bylaw 429-11 East Area Structure Plan on the 19th day of January 2016.

Carried

7 b) On Call Procedure and Pay Policy #1707-01

Policy 1701 was brought to Council for their review and approval.

Deputy Mayor Sonia Temple declared a conflict of interest and abstained from the discussion and vote.

Res. 007-16 **MOTION:** Moved by Councillor Bigelow that Council approve Policy 1707-01 On Call Procedure and Pay as presented.

Carried

7 c) Working Alone Policy 1703-01

Policy 1703-01 is being brought to Council for the review and approval.

Res. 008-16 **MOTION:** Moved by Councillor Bigelow that Council approve Policy 1703-01 Working Alone as presented.

Carried

OLD BUSINESS

8 a) Strategic Plan Progress Report

Administration presented a progress report on the 2013-2017 Village of Cremona Strategic Plan. Council was asked to make changes to timelines for those items not completed by the listed date.

- Res. 009-16** **MOTION:** Moved by Councillor Temple that Council accept the Village of Cremona Strategic Plan Progress Report dated January 2016 as information only.

Carried

8 b) Cremona/Water Valley Chamber of Commerce Signage Project

The Cremona/Water Valley Chamber of Commerce had handed over the signage project to Council in early 2015. The Chamber would like to take the project back and is asking for Council to provide financial support towards the project.

- Res. 010-16** **MOTION:** Moved by Councillor Shi that Council approve to contribute \$12,000 to the Cremona/Water Valley Chamber of Commerce for the signage project from the "Other Council Grants" budget line.

Carried

8 c) Outdoor Skating Rink

The outdoor skating rink has been a great success to the community. The rink would not have been possible without the generous donation of Mr. Chad Ferner of Big Fern Contracting Ltd. Council is being asked to consider applying for the Mountain View County Recreation Board Grant to cover the costs associated with the skating rink for the next season rather than depend on donations.

- Res. 011-16** **MOTION:** Moved by Councillor Reid that Council direct Administration to apply for the Mountain View County Recreation Board Grant to build and maintain an outdoor skating rink as well as a multi-use facility for all seasons.

Carried

NEW BUSINESS

9 a) Appointment to MPC or SDAB

An application has been received from Bob Smid indicating he would sit on either the Municipal Planning Commission (MPC) or the Subdivision and Development Appeal Board (SDAB).

- Res. 012-16** **MOTION:** Moved by Councillor Bigelow that Council appoint Mr. Bob Smid to the Municipal Planning Commission until the Organizational Meeting in 2019.

Carried

9 b) Municipal Area Partnership

The MAP Committee has asked members to take items discussed at the January 11, 2016 meeting to Council for discussion and decision.

Res. 013-16 **MOTION:** Moved by Councillor Temple that Council support having a Municipal Area Partnership Committee.

Carried

Res. 014-16 **MOTION:** Moved by Councillor Temple that Council approve to have MAP as a standing item on the Regular Council Meeting Agendas.

Carried

9 c) Design Guidelines for Villages

Michelle White, CAO with the Village of Big Valley is hoping to make an application for the Alberta Community Partnership Funding (ACP) to develop a Design Guidelines for Villages.

When Villages do major capital projects, the engineers we hire consistently use Design Guidelines established for major cities. This results in our infrastructure being built to City standards which is often not necessary in a Village.

Res. 015-16 **MOTION:** Moved by Councillor Temple that the Village of Cremona Council approve to support Village of Big Valley in their application for the Alberta Community Partnership Funding to develop a set of Design Guidelines for Villages.

Carried

9 d) Appointment of Acting CAO

CAO, Luana Smith is planning on being away from January 22 to February 5, 2016. Council is being asked to appoint Ms. Sandi Ryan as Acting CAO while she is away.

Res. 016-16 **MOTION:** Moved by Councillor Bigelow that Council appoint Sandi Ryan as Acting Chief Administrative Officer from January 25 to February 5, 2016.

Carried

9 e) Mountain View County ACP Application for MOA

Mountain View County asked the Village of Cremona to support them in submitting an application for the Alberta Community Partnership program for funding to be used for the Memorandum of Agreement Process.

Res. 017-16 **MOTION:** Moved by Councillor Reid that Council approves for Mountain View County to be designated as the administering partner for a 2015/2016 Alberta Community Partnership Grant Application for costs related to Inter-municipal Collaboration to reaching a Memorandum of Agreement.

Carried

REPORTS

10 a) Financial Reports

The Procurement Card Reconciliation for end of December 2015 was provided for Council's review and information.

No December 31, 2015 financials will be provided until after the year end process is complete.

Res. 018-16 **MOTION:** Moved by Councillor Temple that Council accept the December 2015 Procurement Card Reconciliation as information.

Carried

10 b) Chief Administrative Officer Report

Once a month the Chief Administrative Officer provides an update on the happenings of the Village since the previous Council meeting.

Res. 019-16 **MOTION:** Moved by Councillor Reid that Council accept the CAO Report for January 19, 2016 as information only.

Carried

10 c) SAEWA

The report to stakeholders for the period ending December 31, 2015 from the Southern Alberta Energy from Waste Association (SAEWA) was provided for Council's review and information.

Res. 020-16 **MOTION:** Moved by Councillor Bigelow that Council accept the Report to Stakeholders for the period ending December 31, 2015 from SAEWA as information only.

Carried

10 d) December 21, 2015 Meeting Highlights of Waste Commission

Council was provided with the highlights from the December 21, 2015 Mountain View Regional Waste Management Commission meeting.

Res. 021-16 **MOTION:** Moved by Councillor Reid that Council accept the December 21, 2015 Meeting Highlights of the Mountain View Regional Waste Management Commission as information only.

Carried

CORRESPONDENCE & INFORMATION

The following information was provided to Council for their review:

- Alberta Municipal Affairs – Gas Tax Funding approval
- Alberta Municipal Affairs – Regional Collaboration Program Final Report
- Alberta Pension Services Corporation – Requirement to file an Accountant's Report
- Alberta Municipal Affairs – Announcement for 2015/16 ACP Program
- Mountain View County 2015 Cemetery Grant Funding

Res. 022-16 **MOTION:** Moved by Councillor Temple that Council accept the correspondence provided as information only.

Carried

INTLS: _____

NEXT MEETING

Council announced the location and date of the next Council Meeting.

Res. 023-16 **MOTION:** Moved by Councillor Bigelow that Council declare that the next Regular Council Meeting for the Village of Cremona Council will take place at 7:00 p.m. on Tuesday, February 16, 2016.

Carried

OPEN FORUM

Larry Steeves – provided information on the Lions running the RV Dumping Station. Mr. Steeves shared the donations to the community Cremona Lions made in 2015.

Linda Newsome – Inquired about sidewalks where there is a vacant lot and who is responsible for the snow removal.

Karel Beckman – Commented that he loved the Christmas decorations and that the outdoor skating rink looked good.

Mayor Hagen – informed the public of the following items:

- Cautioned residents about wild animals in the nature trail area and to be careful.
- The Mountain View Seniors Foundation was looking for board members from this area.
- There is coffee on the 1st and 3rd Wednesday of each month at the FCSS office from 9:00 to 11:00 a.m. for \$1.00.
- The Fireman's Ball is on March 19, 2016 and tickets are \$50 per person.
- There are postings at the FCSS Office and Village Office for individuals to be census workers for the 2016 Federal Census.

IN-CAMERA / RECONVENE

Res. 024-16 **MOTION:** Moved by Councillor Temple that Council go in-camera at 8:10 p.m.

Carried

Res. 025-16 **MOTION:** Moved by Councillor Temple that Council come out of in-camera at 8:34 p.m.

Carried

14 a) Cremona & District Emergency Services

Discussion with Cremona and Mountain View County took place regarding the fire hall.

Res. 026-16 **MOTION:** Moved by Councillor Reid that Council approves for Mountain View County to be designated as the administering partner for a 2015/2016 Alberta Community Partnership Grant Application for costs related the renovations of the Cremona and District Fire Hall to a maximum of \$200,000 with the Village of Cremona contributing 10 percent of the costs.

Carried

ADJOURNMENT

Res.027-16 **MOTION:** Moved by Councillor Temple that Council adjourn from the Village of Cremona Regular Council Meeting on the 19 day of January, 2016 at 8:37 p.m.

Carried

Mayor, Tim Hagen

CAO, Luana Smith

INTLS: _____