



**Minutes of the Village of Cremona Regular Council Meeting held on  
Tuesday, April 17, 2018 – Commencing at 7:00 p.m.**

**Present:** Mayor, T. Hagen; **Deputy Mayor:** J. Shi  
**Councillors:** B. Scribner; S. Temple  
**Chief administrative Officer:** L. Smith  
**Corporate Services Coordinator:** S. Ryan

**Absent:** Councillor R. Reid

*6 members of the public were in attendance.*

**AGENDA**

Mayor Hagen added a Correspondence item;

Luana Smith added 2 in-camera items relating to the Intermunicipal Collaborative Committee.

Councillor Scribner added 1 in-camera relating to the Village's Subdivision Application.

**Res.067-18 MOTION:** Moved by Councillor Temple that Council accept the Agenda as amended.

**Carried**

**MINUTES**

**3 a) March 20, 2018 Regular Council Meeting**

The March 20, 2018 Regular Council Meeting minutes were presented to Council for their review and approval. Councillor Temple noted that the minutes stated her first name rather than her last name on resolution #042-18.

**Res. 068-18 MOTION:** Moved by Councillor Scribner that Council accept the March 20, 2018 Regular Council Meeting minutes as amended.

**Carried**

**3 c) April 10, 2018 Public Budget Meeting**

The April 10, 2018 Public Budget Meeting minutes were presented to Council for their review and approval.

**Res. 069-18 MOTION:** Moved by Councillor Temple that Council accept the April 10, 2018 Budget Council Meeting minutes as presented.

**Carried**

**3 c) Minutes from Committees, Commissions and Boards**

Council was provided with following minutes from various boards, committees and commissions for their review and information:

**Res. 070-18 MOTION:** Moved by Councillor Scribner that Council accept the January 17, 2018 Community Policing Association Committee; January 26, 2018 SAEWA Board Meeting; February 22, 2018 Parkland Regional Library Board; February 23 2018 SAEWA Meeting Summary; January 29, 2018 Mountain View Regional Waste Management Commission; February 26, 2018 Mountain View Regional Waste Management Commission; March 8, 2018 Special Meeting Mountain View Regional Waste Management Commission; March 29, 2018 Key Messages Mountain View Seniors' Housing; and the April 3, 2018 FCSS Advisory Board as information.

**Carried**

**BUSINESS ARISING FROM MINUTES**

*No items.*

**DELEGATIONS**

**5 a) Grant Stange- Collins Barrow LLP**

The Village's Auditor Mr. Grant Stange presented the 2017 Audited Financial Statements for the Village of Cremona.

**Res. 071-18** **MOTION:** Moved by Councillor Scribner that Council thank Mr. Grant Stange for attending the Council Meeting and accept the 2017 Audited Financial Reports as presented.

**PUBLIC HEARINGS**

*No public hearings.*

**BYLAWS & POLICIES**

**7 a) Bylaw 482-18 Tax Rate Bylaw**

The 2018 Village of Cremona Tax Rate Bylaw was presented for Council's review and approval.

**Res. 072-18** **MOTION:** Moved by Councillor Temple that Council grant first reading to Bylaw 482-18 Tax Rate Bylaw on the 17<sup>th</sup> Day of April, 2018.

**1 Opposed (J. Shi)  
Carried**

**Res. 073-18** **MOTION:** Moved by Councillor Temple that Council grant second reading to Bylaw 482-18 Tax Rate Bylaw on the 17<sup>th</sup> Day of April, 2018.

**1 Opposed (J. Shi)  
Carried**

**Res. 074-18** **MOTION:** Moved by Councillor Temple that Council grant unanimous consent to proceed to a third reading to Bylaw 482-18 Tax Rate Bylaw on the 17<sup>th</sup> Day of April, 2018.

**1 Opposed (J. Shi)  
Carried**

**Res. 075-18** **MOTION:** Moved by Councillor Scribner that Council set the third and final reading of Tax Rate Bylaw 482-18 on April 24, 2018 at 6:30 p.m. in Council Chambers.

**Carried**

**7 b Return to Service Protocol De-Pressurized Mains Policy #1503-01**

The Village had the annual inspection by Alberta Environment and Parks on March 22, 2018. The inspector required the Village to develop 2 policies to be in compliance with the Water and Waste water Code of Practice Regulations. Policy #1503-01 is being brought to Council for their review and approval.

**Res. 076-18** **MOTION:** Moved by Councillor Scribner that Council approve the Return to Service Protocol De-Pressurized Mains Policy #1503-01 as presented.

**Carried**

**7 c) Return to Service Protocol Pressurized Mains Policy #1504-01**

Policy #1504-01 was being brought to Council for their review and approval.

**Res. 077-18** **MOTION:** Moved by Councillor Temple that Council approve the Return to Service Protocol Pressurized Mains Policy #1503-01 as presented.

**Carried**

**7 d) Personnel Policy #1701-02**

The Alberta Employments Standards and Code were changed and in place January 1, 2018. The Village of Cremona's Personnel Policy was amended to include the changes. Councillor Temple requested the term "illegal drugs" in section 6.4 be re-worded to "recreational" drugs.

**Res. 078-18** **MOTION:** Moved by Councillor Temple that Council approve Personnel Policy #1701-02 as amended.

**Carried**

**OLD BUSINESS**

**8 a) Subdivision Update**

The proposed subdivision for the lots designated DC on the south side of Railway Avenue was sent out to all adjacent landowners as well as bodies that would have an interest in the development such as FORTIS, ATCO and Alberta Transportation. Alberta Transportation submitted a response that states that the subdivision does not meet their requirements as per section 14 or section 15(2) of their subdivision and development regulations.

**Res. 077-18** **MOTION:** Moved by Councillor Scribner that Council accept the update on the Proposed Subdivision as information only.

**Carried**

**NEW BUSINESS**

**9 a) Amendments to the Salary Grid**

When the Salary Grid was approved in 2017 a classification of a position was inadvertently omitted.

**Res. 078-18** **MOTION:** Moved by Councillor Temple that Council approve the 2018 Salary Grid with the addition of Public Works Equipment Operator as presented.

**Carried**

**9 b) 2018 Operating Budget**

A public budget meeting was held on April 10<sup>th</sup> to review and discuss the 2018 operating budget and was brought to Council for final approval.

**Res. 079-18** **MOTION:** That Councillor Temple approve the 2018 operating budget revenue of \$896,889; and expense of \$886,827.

**Carried**

**Res. 080-18** **MOTION:** Moved by Councillor Temple that Council approved the transfer of the budget \$10,062 surplus to the Operating Contingency Reserve.

**Carried**

**9 c) CAMA Conference Travel Request**

The CAO has been awarded a scholarship to attend the 2017 Canadian Association of Municipal Administrators Conference in Fredericton NB from May 28 to 30<sup>th</sup>. The CAO has been using Marriott points to cover the hotel room; and asked Council if they would approve to cover the cost of the flight only.

**Res. 081-18** **MOTION:** Moved by Councillor Scribner that Council up to \$ 700.00 to go towards airfare for the CAO to attend the 2018 CAMA Conference in Fredericton NB May 28 to 30<sup>th</sup> with funds coming from the CAO travel and subsistence budget.

**Carried**

#### **9 d) Building Permit Extension**

Building Permit VCM B 0003 15 MU has expired and a request has been made for an extension by the applicant.

- Res. 082-18**     **MOTION:** Moved by Councillor Scribner that Council approve to extend Building Permit VCM B 003 15 MU to March 30, 2019.
- Carried**

#### **9 e) Municipal Planning Commission Proposal**

The Village of Cremona currently has the Municipal Planning Commission as the “Development Authority”. The commission hears land use related issues that are not permitted uses in the Village of Cremona Land Use Bylaw. As per section 624 of the Municipal Government Act; council has many options for appointing a development authority.

- Res. 083-18**     **MOTION:** Moved by Councillor Scribner that the Development Authority Bylaw be tabled until the May 15, 2018 Regular Council Meeting.
- Carried**

#### **9 f) National Public Works Week**

May 20-28, 2018 is National Public Works Week; and the Alberta Public Works Association (APWA) is asking support from municipalities to acknowledge this week. This year’s theme is “The Power of Public Works.

- Res. 084-18**     **MOTION:** Moved by Councillor Temple that Council recognize the Public Works staff by inviting them to a dinner put on by Council at the FCSS Office on Thursday, May 24, 2018 at 5:30 p.m.
- Carried**

#### **10 a) Financial Reports**

The monthly financial reports for the period ending February 28, 2018 were presented for Council’s review and information.

- Res. 085-18**     **MOTION:** Moved by Councillor Scribner that Council accept the Financial Reports for the period ending March 31, 2018 as information only.
- Carried**

#### **10 b) Chief Administrative Officer Report**

Once a month the Chief Administrative Officer provides an update on the happenings of the Village since the previous Council meeting.

- Res. 086-18**     **MOTION:** Moved by Councillor Temple that Council accept the CAO Report for April 17, 2018 as information only.

#### **10 c) Mountain View Seniors’ Housing 2017 Audited Financial Statements**

- Res. 087-18**     **MOTION:** Moved by Councillor Scribner that Council accept the 2017 Audited Financial Statements and the 2017 Directors Remuneration for the Mountain View Seniors’ Housing as information only.
- Carried**

## **11 CORRESPONDENCE & INFORMATION**

Council was presented with the following items for their review and information:

- WCB National Day of Mourning
- Alberta Municipal Affairs – ACP with the Town of Carstairs for Regional Emergency Services Review Project
- PRL Board Talk
- 2018 CAEP Community Overview
- Summer Village of Alberta Beach to Minister Phillips, Minister of Environment and Parks
- Town of Olds Office of the Mayor to Minister Phillips, Minister of Environment and Parks
- Alberta Municipal Affairs – Cremona Municipal Accountability Program
- Farm Safety Trade Show
- Alberta Municipal Affairs – MSI 2017-18 Supplementary Estimate
- Alberta Municipal Affairs – 2018 Tax Year Designated Industrial Property Tax Requisition
- Farm Safety – Thank you for donation
- Red Deer River Municipal Users Group – Protecting Source Water Quality – Municipal Actions
- Mountain View Emergency Shelter – Invitation to Community Consultation Session April 18, 2018
- Red Deer College Board of Governors invitation to Community Awards Inner on May 16, 2018.

**Res. 088-18**     **MOTION:** Moved by Councillor Temple that Council accept the correspondence as information only.

**Carried**

## **NEXT MEETING**

**Res. 089-18**     **MOTION:** Moved by Councillor Temple that Council declare that the next Regular Council Meeting for the Village of Cremona Council will take place at 7:00 p.m. on May 15, 2018 at Council Chambers located at the historical Cremona United Church 106 1<sup>st</sup> Avenue East.

**Carried**

## **OPEN FORUM**

Mayor Hagen: informed Council and the members in the gallery that the Grant Writing Workshop was a success and very well done. He had heard from Councillor Al Gil of Carstairs on how impressed he was with the workshop and with Jen Thompson in organizing the event. Mayor Hagen also noted the following events:

- The Cremona Engagement Site All General Meeting is April 26, 2018.
- The Water Valley Art Show and Sale is April 27 and 28, 2018.
- There is a Security Trade Show for Farm and Ranches put on by Mountain View County on April 28<sup>th</sup> at the Community Hall.

Councillor Temple: stated that the Mountain View Seniors' Housing Foundation is looking for a board representative from the Village of Cremona.

Councillor Shi: asked where to direct a resident who needs help with filling out forms and other paperwork. Mayor Hagen and the Luana Smith both said that the FCSS Coordinator would be able to direct them to where they can get help.

Karel Beckman spoke about the Citizen Satisfaction Survey and discussed his previous experience on the Village of Cremona Council.

Jim Howells: requested a copy of the video and the photos of the subdivision that was presented earlier.

**IN-CAMERA / RECONVENE**

**Res. 090-17**     **MOTION:** Moved by Councillor Temple that Council go in-camera at 8:52 p.m.

**Carried**

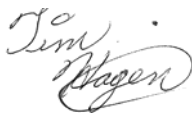
**Res. 091-17**     **MOTION:** Moved by Councillor Scribner that Council come out of in-camera at 9:20 p.m.

**Carried**

**ADJOURNMENT**

**Res. 092-18**     **MOTION:** Moved by Councillor Temple that Council adjourn from the Village of Cremona Regular Council Meeting on the 17<sup>th</sup> day of April, 2018 at 9:20 p.m.

**Carried**



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Mayor, Tim Hagen



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CAO, Luana Smith